



**TOWNSHIP OF LONG HILL**  
COUNTY OF MORRIS  
Gillette, Homestead Park, Meyersville, Millington, Stirling

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**PLANNING BOARD**  
**MINUTES OF THE MEETING**  
**February 13, 2018**

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The Long Hill Planning Board met for a Regular Meeting in the Court Room of the Township of Long Hill Municipal Building located at 915 Valley Road, Gillette, New Jersey.

*At 7:31 pm, Acting Chairman Hands made the following announcements:*

- 1) Call to Order and Statement of Compliance
- 2) Meeting Cut-Off
- 3) Electronic Devices
  
- 4) Pledge of Allegiance – Recited by all in attendance.
  
- 5) Roll Call  
Secretary Coonce called the roll:

Present: David Hands, Acting Chairman  
Guy Piserchia, Mayor\*  
Brendan Rae, Committeeman  
John Falvey  
Thomas Jones  
Tom Malinousky  
Don Richardson  
Dennis Sandow  
Jolanta Maziarz, Esq., Board Attorney  
Debra Coonce, Board Secretary  
Tom Lemanowicz, Board Engineer  
Kevin O'Brien, Board Planner

Absent: Alan Pfeil, Chairman

\* Mayor Piserchia joined the meeting at 7:45 pm.

- 6) Approval of Meeting Minutes – The Minutes of January 23, 2018 were accepted as amended.
  
- 7) Executive Session – None.
  
- 8) Applications – None.  
Acting Chairman Hands asked Secretary Coonce to review the Application Status form for the Board to note pending applications and their status.

9) Old Business

Member Sandow asked for the status of the Stirling Parking discussion from the Board's meeting on 1/23/18 and if a report for recommendations had been prepared to go to the Committee. Board Engineer Lemanowicz stated he would be able to complete the requested research for discussion at the Board's next meeting on 2/27/18.

10) New Business

**a. Draft Site Plan Waiver Ordinance**

Board Planner O'Brien reviewed the proposed changes and updates to the Site Plan Waiver Committee Ordinance.

Board Attorney Maziarz requested additional time to review the proposed ordinance with the Township Attorney in order to confirm the committee is allowed the jurisdiction under the Land Use laws.

Member Sandow voiced his concerns regarding the proposed ordinance and stated that he cannot support it as proposed.

Secretary Coonce voiced concerns about using specific language such as "expedited" and "low cost" as it may be confusing to Applicants.

**b. Draft Changes to Schedule of Fees Ordinance**

Planner O'Brien reviewed the proposed changes and updates to the Schedule of Fees Ordinance and discussed/clarified questions that the Board members had regarding certain fees.

After discussion, the Board agreed that immediate changes are required to lower some of the current escrow charges, but asked Secretary Coonce to revise the schedule and add the corresponding section numbers from the Land Use Ordinance.

***The Board was in recess from 8:49 pm to 9:03 pm.***

**c. Educational Session for Board Members**

Planner O'Brien distributed some educational materials and discussed the Planning Board's process, jurisdiction and procedures.

11) Committee Reports

a. Acting Chairman Hands stated the Ordinance Review Committee is in need of an additional member, and asked the Board members to consider volunteering for the Committee.

b. Acting Chairman Hands gave the Board a brief update from the Master Plan Committee noting the Committee is currently working on the following elements:

- Stirling Village Zone
- Recreation
- Open Space
- Conservation
- Historic

- 12) Public Questions / Comment Period – None.
- 13) Adjournment – The Regular Meeting was adjourned at 10:04 pm.

Respectfully submitted,

*Debra Coonce*

Debra Coonce  
Planning Board Secretary  
Planning & Zoning Coordinator

*Video and/or recordings of the meeting(s) are available via the Township website at [www.longhillnj.gov](http://www.longhillnj.gov) or by OPRA (Open Public Meetings Act) request through the Municipal Clerk's office. All documents relating to applications may be examined by the public in the Planning & Zoning Office located in the Township of Long Hill Municipal Building.*