



**TOWNSHIP OF LONG HILL**  
**COUNTY OF MORRIS**  
Gillette, Homestead Park, Meyersville, Millington, Stirling

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**PLANNING BOARD**  
**MINUTES OF THE SPECIAL MEETING**  
**October 29, 2020**

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The Long Hill Planning Board met for a Special Meeting via online virtual meeting format using Zoom Webinar.

*At 7:32 pm, Chairman Hands made the following announcements:*

- (1) **Call to Order and Statement of Compliance**
- (2) **Standard Board Procedures**
- (3) **Meeting Cut-Off**

(4) **Pledge of Allegiance** – Recited by all in attendance

(5) **Roll Call** – Board Secretary Coonce called the roll:

Present:	David Hands, Chairman	Excused:	Jolanta Maziarz, Esq., Board Attorney
	Thomas Jones, Vice Chairman *		Casey & Keller, Board Engineer
	Brendan Rae, Mayor		Elizabeth Leheny, Board Planner
	Victor Verlezza, Committeeman **		
	John Falvey		
	Tom Malinousky		
	Alan Pfeil		
	Don Richardson		
	Dennis Sandow		
	Debra Coonce, Board Secretary		

\* Vice Chairman Jones joined the meeting at 7:41 pm.

\*\* Committeeman Verlezza joined the meeting at 7:58 pm.

(6) **Master Plan Discussion Items**

Chairman Hands gave an opening statement with regards to the progress of the Master Plan Committee on all elements with the hopes of moving forward as quickly as possible.

Mayor Rae stated the Board should be provided with a timeline and budget details for the next Planning Board meeting scheduled for Tuesday, November 10, 2020.

➤ ***Sustainability Element*** (8:04 pm)

Terry Carruthers, member of the Master Plan Committee joined the meeting to review the proposed new element being added.

The Board had a lengthy discussion regarding the proposed new element and it's feasibility within the Township and Master Plan. Some of the Board members noted that as the Master Plan is simply a guide and not a written ordinance, the proposed Sustainability Element provides suggestions and opportunities for the future of development within the Township.

➤ ***Circulation Element***

The Board did not have ample time to begin discussion and review of the Circulation Element and noted it will be reviewed at a future meeting to be determined.

(7) **Adjournment** – The Special Meeting was adjourned at 10:08 pm.

Respectfully submitted,



Debra Coonce  
Planning Board Secretary  
Planning & Zoning Coordinator

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*Videos of Planning Board meeting(s) are available on the Township website at [www.longhillnj.gov](http://www.longhillnj.gov). Audio recordings of the meeting(s) are available for purchase by filing an OPRA (Open Public Records Act) request through the Municipal Clerk's office. All documents relating to applications may be examined by the public in the Planning & Zoning Office located in the Township of Long Hill Municipal Building.*