



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ  
TOWNSHIP COMMITTEE  
REGULAR SESSION AGENDA  
June 11, 2014  
6:30 PM CLOSED SESSION; 7:30 PM OPEN SESSION**

*A draft of the Township Committee Regular Session Agenda is posted on the Township website at [www.longhillnj.us](http://www.longhillnj.us) on the Monday preceding the meeting.*

**STATEMENT OF ADEQUATE NOTICE**

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Courier News and posted in the January 9, 2014 edition. Electronic notice was also sent to the Echoes Sentinel and posted in the January 16, 2014 edition, and posted on the bulletin board in the Municipal Building on January 7, 2014 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

**EXECUTIVE SESSION**

**MOVED** by: \_\_\_\_\_ by the Township Committee of Long Hill Township, that Resolution #14-199 is hereby approved for Executive Session. **Seconded by:**

**ROLL CALL VOTE:**

**RESOLUTION 14-199  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Personnel:

- Township Planner
- Wastewater Step grade Advancement

Property Acquisition:

- Kurz Property update

**BE IT FURTHER RESOLVED** that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

**OPEN PUBLIC MEETING:**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Clerk will call the Roll

**COMMITTEE LIAISON REPORTS:**

**DISCUSSION / ACTION ITEMS:**

**ORDINANCES:**

**ORDINANCE PUBLIC HEARING/CONSIDERATION OF ADOPTION**

**TOWNSHIP OF LONG HILL  
COUNTY OF MORRIS, STATE OF NEW JERSEY  
ORDINANCE # 328-14**

**AUTHORIZING THE PURCHASE OF PROPERTY KNOWN AS BLOCK 10801, LOT 6.01 ON  
THE TOWNSHIP TAX MAPS USING OPEN SPACE TRUST FUND MONEY AND THE  
PROCEEDS OF A COUNTY GRANT**

*STATEMENT OF PURPOSE: to authorize the purchase of the Eberle property located at 491 Valley Road, Gillette, and known as block 10801, lot 6.01 on the Township tax maps using County and Township open space trust funds.*

**WHEREAS**, the Township received an Open Space Trust Fund 2013 Grant from the County of Morris to assist it in purchasing property located at 491 Valley Road, Gillette, New Jersey, and known as Block 10801. Lot 6.01 on the Township tax maps; and

**WHEREAS**, the Township also has a duly adopted “Municipal Open Space, Recreation and Farmland and Historic Trust Fund” to be used for the purpose of acquiring lands for recreation and conservation purposes; and

**WHEREAS**, the Township Open Space Advisory Committee has recommended that the Township purchase the property described above; and

**WHEREAS**, the owners of that property and the Township have agreed to a purchase price of \$700,000, payable as follows:

\$484,500 from the Morris County Open Space Trust Fund  
\$215,500 from the Township Open Space, Recreation and Farmland and Historic Trust Fund

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey, as follows:

**Section 1.** The purchase of the property described in the preamble for recreation and conservation purposes is hereby authorized.

**Section 2.** There is hereby appropriated \$225,000 from the Township Open Space Trust Fund (which also covers costs of acquisition and other soft costs) and \$484,500 from the Morris County Open Space Trust Fund 2013 Grant for purchasing said property.

**Section 3.** The Mayor and Township Clerk are hereby authorized to execute a purchase contract in form acceptable to the Morris County Open Space Program Coordinator, the Township Attorney and the Township Administrator.

**Section 4.** The Township Attorney is authorized to order title insurance, a survey and anything else required by law or necessary to close on the property and protect the Township’s interests.

**Section 5.** This ordinance shall take effect immediately upon final passage and publication as required by law.

**NOTICE**

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, May 14, 2014 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:00 p.m. on **Wednesday, June 11, 2014** at the Municipal Building, 915 Valley Road, Gillette, New Jersey when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Cathy Reese, RMC  
Township Clerk

**Open for Public Comment**

**Close Public Comment**

**MOVED** by: \_\_\_\_\_ by the Township Committee of Long Hill Township, that Ordinance 328-14 be adopted on second reading. **SECOND** by: \_\_\_\_\_. **ROLL CALL VOTE:**

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**TOWNSHIP OF LONG HILL  
CAPITAL ORDINANCE #329-14 revised**

**Statement of Purpose**

*Capital Ordinance of the Township of Long Hill, in the County of Morris, State of New Jersey authorizing the making of various public improvements and acquisitions in, by and for the Township and appropriating therefore the sum of \$418,388.00 from the FEMA Reserve Fund, Sewer Contribution Reserve and the Parking Capital Improvement Fund.*

**BE IT ORDAINED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows;

**Section 1.** The Township of Long Hill, in the County of Morris, State of New Jersey (the “Township”), is hereby authorized to make the following public improvements and acquisitions in, by and for the Township, including all work, materials and appurtenances necessary and suitable therefore:

<u><b>PURPOSE</b></u>	<u><b>ESTIMATED COSTS</b></u>
<u><b>FEMA RESERVE FUND</b></u>	
a) (2) Small Dump Trucks/Snow Plows	\$116,000.00
b) (1) Black Top Miller	\$ 30,000.00
c) (1) Hot Box Trailer for Blacktop	<u>\$ 38,000.00</u>
<b>TOTAL FROM FEMA RESERVE FUND</b>	<b>\$184,000.00</b>
<u><b>SEWER CONTRIBUTION RESERVE</b></u>	
a) Replace Waterline Service to Plant	\$ 13,800.00
b) Pump Replacement #2 at Clover Hill Station	\$ 8,500.00
c) Pump Replacement #2 at New Vernon Road	\$ 33,150.00
d) New D.O Probes Installed in Oxidation Ditch	\$ 11,734.00
e) New D.O. Probe Installed at the Effluent Channel	\$ 3,893.00
f) Digester Roof Replacement	\$ 13,000.00
g) Access Hatch Replacement	\$ 4,150.00
h) Mission/Monitor Alarm Systems	\$ 9,795.00
i) Compositor Replacement	\$ 5,400.00
j) Misc. Valve Replacement	\$ 12,483.00
k) Impeller Replacement	\$ 22,821.00
l) Valve Stem Replacement	\$ 12,423.00

m) Waterproof Skyline Wet Well \$ 13,239.00

TOTAL FROM SEWER CONTRIBUTION RESERVE \$164,388.00

**PARKING CAPITAL IMPROVEMENT FUND**

a) Repave Stirling Train Station Lot \$ 30,000.00

b) Repave Gillette Train Station Lot \$ 40,000.00

TOTAL FROM PARKING CAPITAL IMPROVEMENT FUND \$ 70,000.00

**Section 2.** The aggregate sum of \$418,388.00 is hereby appropriated from the FEMA Reserve Fund, Sewer Contribution Reserve and the Parking Capital Improvement Fund of the Township to the payment of the costs of improvements and acquisitions authorized and described in Section 1 hereof.

**Section 3.** Said improvements and acquisitions are lawful capital improvements of the Township having a period of usefulness of at least 5 (5) years. Said improvements and acquisitions shall be made as general improvements, no part of the cost of which shall be assessed against property specially benefited.

**Section 4.** The capital budget of the Township is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services, is on file with the Township Clerk and is available for public inspection.

**Section 5.** The capital ordinance shall take effect after final passage and publication as required by law.

**NOTICE**

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, May 14, 2014 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on **Wednesday, June 11, 2014** at the Municipal Building, 915 Valley Road, Gillette, New Jersey when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Cathy Reese, RMC  
Township Clerk

**Open for Public Comment**

**Close Public Comment**

**MOVED** by: \_\_\_\_\_ by the Township Committee of Long Hill Township, that Ordinance 329-14 be adopted on second reading. **SECOND** by: \_\_\_\_\_. **ROLL CALL VOTE:**

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**ORDINANCES INTRODUCTION:**

**TOWNSHIP OF LONG HILL  
ORDINANCE # 333 -14  
AN ORDINANCE TO MANDATE DIRECT DEPOSIT FOR  
MUNICIPAL EMPLOYEES BY THE TOWNSHIP OF LONG HILL PURSUANT TO  
C. 52:14-15f et. seq.**

**WHEREAS**, P.L. 2013 c. 28, authorizes local governments to mandate direct deposit for certain governmental employees effective after July 1, 2014; and

**WHEREAS**, P.L. 2013 c. 28 permits governing bodies to grant exemptions on such terms and conditions as they deem necessary.

**NOW THEREFORE, BE IT ORDAINED**, by the Township of Long Hill, located in Morris County, State of New Jersey according to the following:

- Section 1. All full time employees and elected public officials who receive compensation from the Township of Long Hill are mandated to have direct deposit of their compensation as of [July 1, 2014] in accordance with Chapter 28 P.L. 2013, as defined under C.52:14-15f (b).
- Section 2. Seasonal and temporary employees who are employed by the Township of Long Hill are exempt from the direct deposit mandate.
- Section 3. Municipal employees may request, in writing, an exemption from the direct deposit mandate to the Township of Long Hill, Chief Financial Officer. Such requests will be presented to the Long Hill Township governing body within thirty days. The governing body may grant such an exemption by resolution and only for good cause.
- Section 4. If any Section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the Section, paragraph subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.
- Section 5. All ordinances or parts of ordinances inconsistent with or in conflict with the Ordinance are hereby repealed to the extent of such inconsistency.
- Section 6. This Ordinance shall take effect after final passage, adoption and publication according to law.

**NOTICE**

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, June 11, 2014, will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on **Wednesday, July 9, 2014**, at the Municipal Building, 915 Valley Road, Gillette, New Jersey when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Cathy Reese, RMC, CMR  
Township Clerk

**MOVED** by: \_\_\_\_\_ by the Township Committee of Long Hill Township, that Ordinance #333-14 is hereby approved on First reading. Public hearing and final adoption is scheduled for July 9, 2014 at 7:30 PM **SECOND** by: \_\_\_\_\_. **ROLL CALL VOTE:**

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**RESOLUTIONS:**

**RESOLUTION 14-200**

ESTABLISHING PROCEDURES TO MONITOR AND ENSURE COMPLIANCE WITH  
FEDERAL TAX LAW REQUIREMENTS WITH RESPECT TO TAX-EXEMPT DEBT OF THE  
TOWNSHIP

**WHEREAS**, the Township of Long Hill, in the County of Morris, New Jersey (the “Township”) has from time to time and will from time to time issue tax-exempt debt, including without limitation bonds and bond anticipation notes; and

**WHEREAS**, in connection with the issuance of tax-exempt debt, the Township is required by Section 149(e) of the Internal Revenue Code to file with the Internal Revenue Service an Information Return for Tax-Exempt Governmental Obligations known as Form 8038-G (or a substantially similar form); and

**WHEREAS**, the most recent revision of Form 8038-G requires the Township to report whether the Township has established written procedures to monitor and ensure compliance with certain requirements of federal tax law relating to its tax-exempt debt; and

**WHEREAS**, bond counsel to the Township has prepared written procedures to monitor and ensure compliance with the requirements of federal tax law relating to tax-exempt debt which procedures are attached hereto as Exhibit A; and

**WHEREAS**, the Township is desirous of establishing such written procedures;

**NOW THEREFORE BE IT RESOLVED** BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY, AS FOLLOWS:

Section 1. In furtherance of the purposes described in the above recitals and in connection with the issuance from time to time by the Township of tax-exempt debt, including bonds and bond anticipation notes, the Township hereby establishes procedures to monitor and ensure compliance with federal tax law which procedures are attached hereto as Exhibit A.

Section 2. This resolution shall take effect immediately.

**EXHIBIT A  
TAX-EXEMPT DEBT COMPLIANCE PROCEDURES**

**TAX-EXEMPT DEBT COMPLIANCE PROCEDURES  
(adopted June 25, 2014)**

**I. Purpose of Procedures**

The purpose of these procedures is to ensure that the Township of Long Hill, in the County of Morris, New Jersey (the “Township”) complies with applicable requirements of federal tax law necessary to preserve the tax-exempt status of interest on any tax-exempt obligations (collectively referred to as the “Bonds”) issued by the Township. These requirements include restrictions on the uses of proceeds of the Bonds, and the facilities financed with the Bonds. The Township hereby designates the Chief Financial Officer of the Township as the compliance officer (the “Compliance Officer”) for purposes of these procedures. These procedures provide only a general overview of the primary tax restrictions. The Compliance Officer shall consult with the Township’s bond counsel as needed to understand the tax restrictions described in the arbitrage and use of proceeds certificate or similar tax certificate (the “Tax Certificate”) executed by the Township in connection with an issue of Bonds and to ensure compliance with the tax restrictions described in these procedures.

**II. General Overview of Private Business Use Restrictions**

The tax rules prohibit private business use (use by private parties, including nonprofit organizations and the federal government) of tax-exempt financed facilities beyond permitted *de*

*minimis* amounts unless cured by a prescribed remedial action. Private business use may arise as a result of:

- Sale of the financed facility;
- Lease of the facilities (including leases, easements or use arrangements for areas outside the four walls, e.g., hosting of cell phone towers);
- Management or service contracts in which the Township authorizes a private party to operate all, a portion of, or any function of a financed facility (e.g., private management of a water or sewer system, cafeteria or healthcare facility); or
- Preference arrangements in which the Township extends special legal entitlements or preferences to a private party with respect to a financed facility (e.g., preference parking in a public parking lot, naming rights, etc.).

The restrictions on private business use apply throughout the term of the Bonds. An action described above, if taken after the Bonds are issued, could jeopardize the tax-exempt status of the Bonds; however, arrangements with private parties for use of financed facilities can often be structured to comply with an exception, or “safe harbor,” to the private business use restrictions. Accordingly, the Township should consult with its bond counsel whenever such an arrangement with a private party is being considered. If the Compliance Officer identifies private business use of a Bond-financed project, the Compliance Officer will consult with bond counsel to determine whether such private business use will adversely affect the tax-exempt status of the Bonds, and if so, what remedial action is appropriate, if any.

### **III. General Overview of Arbitrage Requirements**

The tax rules contain investment restrictions relating to Bond proceeds and other moneys relating to the Bonds. Those arbitrage limits are set forth in the Tax Certificate for each Bond issue. The Tax Certificate is included in the Bond closing transcript. Investment earnings on Bond proceeds should be tracked and monitored to comply with applicable yield restriction and rebate requirements. Arbitrage is the difference between the yield on the Township's Bonds and the investment income earned on the Bond proceeds invested in taxable instruments. Under certain circumstances, the Township may be required to rebate “positive arbitrage” that it earns to the U.S. Treasury. The Township must calculate (or hire a consultant to calculate) rebate liability for each Bond issue, and make any required rebate payments on a timely basis. The Township may retain bond counsel, or another arbitrage rebate consultant, to perform any rebate calculations that are required to be made from time to time with respect to any Bond issue.

The rebate calculation dates are described in the Tax Certificate related to each issue of Bonds, but are generally every fifth (5<sup>th</sup>) anniversary date of the Bond issue through the final maturity or redemption date of a Bond issue. A final rebate payment must be made within sixty (60) days of the final maturity or redemption date of a Bond issue.

### **IV. Document Retention Requirements**

Copies of all documents and records sufficient to document the expenditures and uses of Bond proceeds and Bond-financed facilities will be maintained by the Township for the term of a Bond issue (including refunding bonds, if any) plus six (6) years, including the following documents and records:

- Bond closing transcripts;

- Copies of records of investments, investment agreements, credit enhancement transactions, financial derivatives (e.g., an interest rate swap), arbitrage reports and underlying documents, including trustee statements;
- Copies of material documents relating to expenditures financed or refinanced by Bond proceeds, including (without limitation) payment records, as well as documents relating to costs reimbursed with Bond proceeds and records identifying the assets or portion of assets that are financed or refinanced with Bond proceeds;
- All leases, management agreement, or other contracts and arrangements involving private use, or changes in use, of the Bond-financed property; and
- A list (which does not have to be independently created but can be satisfied by reference to existing bond ordinances and computerized records) of assets financed with Bond proceeds, including, if applicable, placed in service dates.

**V. Ongoing Training**

Training shall be made available to the Compliance Officer to support the Compliance Officer's understanding of the tax requirements applicable to the Bonds. Such training may include, but would not be limited to, attending training sessions at local conferences sponsored by, among others, the New Jersey Government Finance Officer's Association, the New Jersey State League of Municipalities, the New Jersey Association of Counties, the New Jersey Tax Collectors and Treasurers Association and Rutgers University, participation in IRS teleconferences, reading technical guidance materials provided by educational organizations, the IRS, and/or bond counsel, and discussing questions and issues with the Township's bond counsel and/or arbitrage rebate consultant.

**VI. Annual Completion of Tax-Exempt Debt Compliance Checklist**

The Compliance Officer will complete the attached "Annual Tax-Exempt Debt Compliance Checklist" with respect to all outstanding Bonds on or before December 31 of each annual period. The Compliance Officer will retain a copy of each completed and signed checklist in a file that is retained in accordance with the document retention requirements described in Section IV above.

## Form of Annual Tax-Exempt Debt Compliance Checklist

(to be completed by the “Compliance Officer” as described in the Tax-Exempt Debt Compliance Procedures)

Date Completed: 6/5/2014

	Yes	No
Has there been a sale of all or any portion of a facility financed with tax-exempt bonds or notes (a “Project”)?		x
Has there been a lease of all or any portion of a Project to any party other than a state or local government?		x
Has the Township entered into a new, or amended an already existing, management or service contract related to a Project?		x
Has the Township entered into a naming rights agreement relating to all or any portion of a Project?		x
Has the Township entered into any other arrangement with an entity, other than a state or local government, that provided legal rights (such as a right to use) to that entity with respect to a Project?		x
Has the Township invested the proceeds of its tax-exempt bonds or notes at a yield in excess of the arbitrage yield on such bonds or notes?		x
Has the Township failed to comply in any material respect with the record retention requirements described in Section IV of the Tax-Exempt Debt Compliance Procedures previously established by the Township?		x

If an answer to any question above is “Yes”, or the answer is unclear, the Compliance Officer shall consult with the Township’s bond counsel to determine (i) if the event could adversely impact the tax-exemption of the Township’s outstanding tax-exempt debt and/or (ii) whether any action needs to be taken during the upcoming annual period to ensure compliance with the tax-exempt debt restrictions.

*The undersigned is the “Compliance Officer” as described in the Tax-Exempt Debt Compliance Procedures previously established by the Township and has completed the above checklist to the best of the knowledge of the undersigned.*

*Leonard Ho, CFO*

Name: Leonard Ho

Title: Compliance Officer/Chief Financial Officer

**MOVED** by: \_\_\_\_\_ by the Township Committee of Long Hill Township, that Resolution #14-200 is hereby approved. **SECOND** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**CONSENT AGENDA RESOLUTIONS:**

*The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.*

**MOVED** by: \_\_\_\_\_ by the Township Committee of Long Hill Township, that Resolution #14-188 through #14-198 are hereby approved.

**SECOND** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**RESOLUTION # 14-188**

**AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE MORRIS COUNTY JOINT INSURANCE FUND FOR BASE ACCREDITATION SERVICES AND EXECUTION OF A GRANT AGREEMENT**

**WHEREAS**, the New Jersey Association of Chiefs of Police offer a program to obtain accreditation in order to attain the highest standards of police department management, and

**WHEREAS**, the Morris County Municipal Joint Insurance Fund is seeking to encourage police departments to pursue such excellence by providing a grant in the amount not to exceed \$50,000 to support the Long Hill Township's Police Department's efforts to attain accreditation from the New Jersey Chiefs of Police Association; and

**WHEREAS**, the Chief of police is committed to taking necessary action in order to support the accreditation process.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, as follows:

1. The Mayor, Business Administrator and Chief of Police are hereby authorized to enter into a Grant Agreement with the Morris County Municipal Joint Insurance Fund for the receipt of funding not to exceed \$50,000 for the Police Accreditation Program.
2. Long Hill Township agrees to abide by the terms of the Grant Agreement, (a copy of which is attached to this resolution, to attain certification within two years of the date of the agreement.
3. That certified copies of this resolution along with the signed Grant Agreement shall be forwarded to the Morris County Municipal Joint Insurance Fund and the Chief of Police for reference and action purposes.

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**RESOLUTION 14-189  
AWARD CONTRACT UNDER FAIR AND OPEN PROCEDURES FOR**

**REAL ESTATE APPRAISAL SERVICES  
LONG HILL TOWNSHIP FLOOD ACQUISITION PROGRAM, GREEN ACRES  
PROJECT #1430-12-009**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The Township Administrator solicited proposals for Real Estate Appraisal services; and Robert F. Heffernan Associates submitted a proposal for the eight residential properties in this program.
2. The reports must comply with the Uniform Standards of Professional Appraisal Practice, the Morris County Flood Mitigation Program Appraisal Guidelines and the NJDEP-Blue Acres Program Guidelines.
3. The Mayor and Clerk are hereby authorized to sign an agreement with Robert F. Heffernan Associates for Property Appraisal services for the 8 properties in the Long Hill Township Flood Acquisition Program.
4. The Finance Officer has certified sufficient funds are available under Long Hill Open Space Trust for this project, NOT TO EXCEED \$5, 200.00.

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**RESOLUTION # 14-190  
PASSAIC TOWNSHIP MEMORIAL POST 484  
NON-RENEWAL OF CLUB LIQUOR LICENSE**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey will not renew Club Liquor License 1430-31-019-001 for the Passaic Township Memorial Post 484 at their request in their letter dated May 24, 2014, stating the lack of new members and aging older members has resulted in the closure of their facility/club.

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**RESOLUTION 14-191  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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**RESOLUTION 14-192  
CERTIFYING ACTIVE MEMBERSHIP WITH MILLINGTON VOLUNTEER FIRE COMPANY FOR  
NEW JERSEY STATE FIREMEN'S ASSOCIATION ELIGIBILITY**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby certify that the following are active members of the Millington Volunteer Fire Company and is eligible to be a member of the New Jersey State Firemen's Association:

Thomas DeGenaro

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**RESOLUTION 14-193  
INSERTION OF SPECIAL ITEM OF REVENUE  
NJ STATE POLICE**

**EMERGENCY MANAGEMENT ASSISTANCE GRANT FY 2013**

**WHEREAS**, N.J.S.A. 40 A:4-87 provides that the Director of Division of Local Government Services may approve the insertion of any special item of revenue in the budget or any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount; and

**WHEREAS**, the Township has received a \$5,000 grant from the New Jersey Department of Law and Public Safety / New Jersey State Police for an Emergency Management Assistance Grant;

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2013 in the sum of \$5,000.00 which is now available as a Revenue from the New Jersey Department of Law and Public Safety.

**BE IT FURTHER RESOLVED** by the like sum of \$5,000 is hereby appropriated under the caption title NJ EMA FY 2013 Grant; and

**BE IT FURTHER RESOLVED**, that the above is a result of funds received from the New Jersey Department of Law and Public Safety in the amount of \$5,000; and

**BE IT FURTHER RESOLVED**, that two certified copies of this Resolution be filed with the Director of the Division of Local Government Services.

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**RESOLUTION 14-194  
AUTHORIZING RELEASE OF ESCROWS**

**WHEREAS**, the Planning & Zoning Administrator, Board Engineer, Board Attorney, Township Planner have certified that there are no outstanding invoices and have approved the release of the following escrows.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY**, that appropriate municipal officials be and are hereby authorized to release the following escrows as per N.J.S.A. 40:55D-53.1.

**Developer's Escrow**

Hunter Property, LLC App#10-04Z	\$250.00
Parthenon Realty App#11-08Z – Performance Bond	\$33,653.49
Parthenon Realty App#11-08Z	\$36,767.70

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**RESOLUTION #14-195  
2014 SEWER ADJUSTMENTS**

**BE IT RESOLVED:** That the Township of Long Hill on the advice of the Tax collector does hereby authorize the following adjustments to the 2014 Sewer billing due to water usage, sprinkler systems, or billing errors by NJAW:

BLOCK	LOT	ADJUSTMENT	CREDIT	DEBIT
10105	12	usage correction	\$245.97	
10105	16	usage correction Sprinkler &	\$433.51	

		Remove senior deduction	
10106	3.01	units correction	\$703.59
11504	18 t01	account inactive	\$475.00
11511	31	units correction from 1511 to 1	\$112794.50
11603	21	Units correction from 1603 to 1	\$120225.00
12502	15	Units correction from 5 to 1	\$ 300.00
12703	8.01	usage correction	\$1430.27
13904	9	water meter replacement	\$369.84
14205	5.11	usage correction	\$479.06
14205	12	Usage correction	\$358.41

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**RESOLUTION 14-196**  
**2014 FEE SCHEDULE Amendment 2**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following fees for 2014 for licenses and permits for the Township of Long Hill are hereby amended:

Recreation Programs

~~Women's Softball League~~ ~~————— \$120 per team (season fee)~~  
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**RESOLUTION #14-197**  
**APPOINTING TOWNSHIP PLANNER**

**WHEREAS**, the Township of Long Hill has a need to acquire services of a professional planner via a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A - 20.5; and

**WHEREAS**, a contract for professional services may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(I); and

**WHEREAS**, the contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the business entity has not made any reportable contributions to a political or candidate committee in the Township in the previous one year that would render it ineligible under the terms of N.J.S.A. 19:44A - 20.5 or subsection 2-23.1 of the Township Code; and

**WHEREAS**, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of this contract;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The Mayor and Clerk are authorized to sign a professional services agreement with J Caldwell & Associates, LLC, for Jessica C. Caldwell, P.P., to provide professional planning services to the Township, subject to the following terms and conditions:

- A. Term: June 11, 2014 to December 31, 2014
- B. Compensation: Hourly Rate/\$118.00
- C. Miscellaneous: The contractor shall provide professional planning services as requested by the Township Administrator

2. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(I), is directed to publish a notice once in the Echoes-Sentinel stating the nature, duration, service and amount of this contract.

3. The Township Clerk shall make copies of this resolution available for public inspection at the Township Hall, 915 Valley Road, Gillette, New Jersey, during regular business hours.

4. This contract shall be charged to budget line item 01-2014-0020-0180-2-00221. The certification of available funds by the Township Chief Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

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**RESOLUTION 14-198 to Amend Resolution 14-130  
APPROVING ADVANCEMENT [DUFFY]**

**WHEREAS**, Edward Duffy was appointed as a probationary laborer on October 15, 2013, per Long Hill Township Resolution 13-319; and

**WHEREAS**, Mr. Duffy will have completed the 6 – month probationary period on April 15, 2014;

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, upon the advice and recommendation of Tom Sweeney, Director of Public Works, does hereby approve the advancement of Edward Duffy to Truck Driver/Laborer Class 4, effective April 15, 2014 at an hourly rate of \$18.87, **which will be inclusive of the 2013 contractual increase.**

**BE IT FURTHER RESOLVED**, that this advancement is consistent with the Public Works Association Collective Bargaining Agreement.

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**OLD BUSINESS:**

**NEW BUSINESS:**

**Announcements/Correspondence:**

- The July 23 Township Committee will be cancelled in order to host the Board of Chosen Freeholder Meeting in the Courtroom. The public is welcome and encouraged to attend.
- Parrot Beach, a Jimmy Buffet Tribute Band, will perform at Stirling Lake on Saturday, June 21<sup>st</sup>, sponsored by Investor's Savings Bank in Stirling. The concert is FREE to all Long Hill residents and Stirling Lake Members. The lake will be closed for swimming during the concert. The Recreation Advisory Committee will be on hand to sell pizza, drinks & chips. Concert times: 6:30pm – 8:30pm—fun for all ages!
- Stirling Lake Memberships are still on sale. Contact the Recreation Dept.
- Girls' Field Hockey Clinic will be held at Kantor Memorial Park Mondays and Wednesdays in July. More information online. Registration open through July 1<sup>st</sup>.
- The tennis courts at Kantor Memorial Park and the Basketball court are scheduled to be resurfaced on or around June 23<sup>rd</sup>. The construction should take approximately 2 weeks to complete depending upon weather. As it gets closer, updates will be posted on the website.

**MEETING OPEN TO THE PUBLIC:**

Remarks and Statements Pertaining to Any Matter

**ADJOURNMENT – Possible Exec. Session**