

TOWNSHIP OF LONG HILL
REORGANIZATION MEETING AGENDA
Tuesday, January 2, 2018

CALL MEETING TO ORDER – By the Township Clerk - 6:00 p.m.

STATEMENT OF ADEQUATE NOTICE

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and posted in the January 12, 2017 edition, and electronically sent to the Courier News. The notice was posted on the bulletin board in the Municipal Building on January 4, 2017 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

PLEDGE OF ALLEGIANCE

INVOCATION – Fr. Richard Carton

OATH OF OFFICE FOR ELECTED MEMBERS, Cornel Schuler Jr. and Matthew Dorsi–
Conducted by the Township Clerk

ROLL CALL

ELECTION OF MAYOR FOR 2018 - Conducted by the Township Clerk
Nomination for Mayor for 2018
Second(s)

Motion to Close Nominations
Second
Roll Call

Motion to Elect Mayor for 2018
Second
Roll Call

OATH OF OFFICE FOR MAYOR – Conducted by Township Clerk

Introduction of the newly elected Mayor by the Township Clerk

The Mayor will now Chair the remainder of the meeting

STATE OF THE TOWNSHIP REMARKS - by Mayor

ELECTION OF DEPUTY MAYOR FOR 2018 – Conducted by the Mayor
Nominations for Deputy Mayor for 2018
Second

Motion to Close Nominations
Second
Roll Call Vote

Motion to Elect Deputy Mayor for 2018
Second
Roll Call Vote

OATH OF OFFICE – Conducted by Clerk
STANDING COMMITTEE APPOINTMENTS FOR 2018

Committeeman Brendan Rae

Planning Board
Police
Open Space Advisory
Environmental Commission
Board of Health
Historic Preservation Advisory
MC Community Dev. (Alt)

Committeeman Bruce Meringolo

Negotiations
Board of Education
Visionary Comm. – Passaic Valley Park
Finance
Board of Health
Emergency Management

Committeeman Guy Piserchia

Planning Board
Senior Citizens
Emergency Management
MC Community Development
Shade Tree Commission
First Aid
Board of Health

Committeeman Matthew Dorsi

Board of Health (President)
Fire Liason
Dept. of Public Works
MC Community Development
Promotion & Enhancement

Committeeman Cornel Schuler, Jr

Admin & Executive
Negotiations
Wastewater Management
Recreation Advisory Committee
Communications Advisory Committee
Finance
Visionary Comm. – Passaic Valley Park
Board of Health

Motion to accept Appointments: _____ Seconded by _____ . Voice Vote:

APPOINTMENTS TO BOARDS AND COMMISSIONS FOR 2018

Mayoral Appointments

Planning Board

Guy Piserchia-Class I
Tom Jones - Class IV
John Falvey- Class II

Expiration of Term

December 31, 2018
December 31, 2021
December 31, 2018

Master Plan Committee

Dennis Sandow
Alan Pfeil
Nick Mehler

Expiration of Term

December 31, 2018
December 31, 2018
December 31, 2018

Mike Malloy	December 31, 2018
Larry Fast	December 31, 2018
David Hands	December 31, 2018
Don Richardson	December 31, 2018

Historic Preservation Advisory Committee

Jean Kimak (3yr) Class B	<u>Expiration of Term</u> December 31, 2020
Fred Rossi (3yr) Class C	December 31, 2020
Nick Ferrara (3yr) Class A	December 31, 2020

Environmental Commission

Alexandra Hennessy, Chair (3yr)	December 31, 2020
Dorothy Smullen, Vice Chair (3yr)	December 31, 2020
Joan McCloskey (2yr)	December 31, 2019
Kim Stockwell (unexp term)	December 31, 2018

Mayoral Appointments with Approval of Township Committee

Library Trustee

Isabella DeBiasse, Mayors Alt. Rep.	<u>Expiration of Term</u> December 31, 2018
Sally Semper (5yr)	December 31, 2022

CONFIRMATION OF APPOINTMENTS:

On motion of _____, seconded by _____, that the above Mayoral appointments to the 2018 Boards and Committees are hereby confirmed. **ROLL CALL VOTE:**

Township Committee Appointments

Board of Health

Comm. Matt Dorsi	<u>Expiration of Term</u> December 31, 2020
Comm. Cornel Schuler	December 31, 2020

Board of Adjustment

Mike Malloy (4yr)	<u>Expiration of Term</u> December 31, 2021
Jonathan Rosenberg (4yr) (unexp)	December 31, 2019
Vic Verlazza(2yr) Alt #2	December 31, 2019
Gary Gianakis (2yr unexp)	December 31, 2018

Communications Advisory Committee

Guy Roshto (3yr)	<u>Expiration of Term</u> December 31, 2020
Larry Fast (3yr)	December 31, 2021
Nancy Malool	December 31, 2018

Planning Board (Class III)

Brendan Rae	<u>Expiration of Term</u> December 31, 2018
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Open Space Advisory Committee

Peter O'Neill (3yr) Chair
Peter Pfluger (3yr)
George Armenti, Jr. (3yr)

Expiration of Term
December 31, 2020
December 31, 2020
December 31, 2020

Shade Tree Commission

December 31, 2022

Promotion and Enhancement Advisory Committee

Barbara Grillo
Tom Sweeney
Nancy Malool
Dennis Sandow
Helena Tielmann

Wastewater Management Advisory Committee

Walt Dreyer
Nancy Malool
Walter Viegas
Wayne Celeste
Tom Sweeney

Traffic Advisory Committee

Lt. Naga
Brendan Rae
Guy Piserchia
Tom Sweeney
Paul Ferriero
Of. Sutton
Thomas Bailey
Carl Farinhas
Joanna Askey
Marie Colangelo

Green Team

Jake Raimer

December 31, 2018

MOTION TO APPOINTMENT:

On motion by _____, seconded by _____ that the Township Committee does hereby appoint those persons named to the 2018 Boards and Committees.

ROLL CALL VOTE:

CONSENT AGENDA RESOLUTIONS

On motion by _____, seconded by _____, that Resolutions 18-001 through 18-048 are hereby approved. **ROLL CALL VOTE:**

**TOWNSHIP OF LONG HILL
RESOLUTION 18-001
ESTABLISHING 2018 MEETING DATES**

BE IT RESOLVED that all **2018 Regular Meetings** of the Township Committee of the Township of Long Hill be held at the Municipal Building, 915 Valley Road, Gillette, New Jersey at 7:30 p.m. prevailing time, on the following dates:

January 10	July 18
January 24	August 15
February 14	September 12
February 28	September 26
March 14	October 10
March 28	October 24
April 11	November 7
April 25	November 28
May 9	December 12
May 23	December 28 (8:00 AM)
June 13	
June 27	January 2, 2019 (Wednesday) Reorganization Meeting (6:00 PM)

BE IT FURTHER RESOLVED that all Executive Session meetings of the Township Committee of the Township of Long Hill will be held at the Municipal Building, 915 Valley Road, Gillette, New Jersey at 6:45 p.m., prevailing time, on the same dates as listed above on an as needed basis.

BE IT FURTHER RESOLVED that the public shall not disturb any meeting of the Township Committee or any Committee thereof and any person violating the provisions of this rule may be summarily ejected from the Committee Room and from the Municipal Building by order of the Mayor or majority; also if a regular or special or other official meeting of the Township Committee shall, because of the press of business run beyond 12:00 p.m. midnight into another day, such a meeting shall be considered for all official and legal purposes as being held on the day the meeting was officially called to order by the Mayor and then roll call taken by the Municipal Clerk.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-002
ADOPTING 2018 HOLIDAY SCHEDULE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the 2018 schedule be adopted as follows:

January 1	New Years' Day 2018
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January 15	Martin Luther King Jr. Day
February 19	President's Day
March 30	Good Friday
May 28	Memorial Day
July 4	Independence Day
September 3	Labor Day
October 8	Columbus Day
November 12	Veterans Day Observed
November 22	Thanksgiving Day
November 23	Day <i>After</i> Thanksgiving Day
December 24	Christmas Eve (Monday)
December 25	Christmas Day (Tuesday)
January 1	New Years' Day 2019 (Tuesday)

**RESOLUTION 18-003
DESIGNATING OFFICIAL NEWSPAPER**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the "*Echoes Sentinel*" shall be designated as the official weekly newspaper of the Township of Long Hill for the year 2018 and the "*Courier News*" will be designated as the daily newspaper for the year of 2018.

**RESOLUTION 18-004
DESIGNATING NEWSPAPERS TO RECEIVE NOTICES**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that pursuant to the requirements of the "Open Public Meetings Act" that the following newspapers are hereby designated to receive all notices as required by the Act:

- Echoes Sentinel*
- Morris County Daily Record*
- Courier News*

**RESOLUTION 18-005
FILING SIGNATURE WITH SECRETARY OF STATE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that pursuant to N.J.S.A. 40A:9-129 that the Municipal Clerk be directed to file with the Secretary of State facsimiles of her signature and the Mayor's signature, an impression of the municipal seal and a statement of their terms of office, showing the commencement and expiration dates.

**RESOLUTION 18-006
AUTHORIZING FEE FOR COPIES OF AGENDA PACKET**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that pursuant to the authority of Section 14 of the "Open Public Meetings Act", that the sum of \$20.00 is hereby fixed as the reasonable sum to be prepaid by any person to cover the costs of providing notice of each meeting to be mailed to such person upon request per calendar year.

RESOLUTION 18-007

AUTHORIZING PREPAYMENT OF MORRIS COUNTY TAXES

WHEREAS, Morris County taxes are due quarterly on February 1, May 1, August 1 and November 1, 2018;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill that the Chief Financial Officer is hereby authorized to disburse these quarterly payments.

RESOLUTION 18-008

AUTHORIZING DISBURSEMENT OF HOSPITALIZATION AND STATE HEALTH BENEFITS

WHEREAS, Employee Health Insurance must be paid at the time the bills are submitted thru the States Transmittal Electronic Payment System (TEPS);

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill that the Chief Financial Officer be and is hereby authorized to disburse the monies due at the time the bills are submitted and same shall be included on the current bill list with vouchers attached.

RESOLUTION 18-009

AUTHORIZING 2018 PAY SCHEDULE AND PENSION PAYMENTS

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the Chief Financial Officer is hereby authorized to perform all matters necessary to enable the issuance of Township payroll checks in *twenty-six* installments and pension payments throughout the year 2018 without the need of further resolutions or action by the Township Committee, and

BE IT FURTHER RESOLVED that the Payroll referred to herein for Township employees is as authorized by ordinances and resolutions currently in effect.

RESOLUTION 18-010

ESTABLISHING INTEREST RATE ON DELINQUENT TAXES

BE IT RESOLVED by the Township Committee of the Township of Long Hill that in accordance with R.S. 54:4-67 the interest rate on delinquent 2018 taxes shall be as follows:

1. Eight percent (8%) per annum on the first \$1,500.00 of the delinquency.
2. Eighteen (18%) per annum in any amount in excess of \$1,500.00
3. Any taxpayer with a cumulative delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year shall be charged with a penalty equal to six percent (6%) of the amount of the delinquency.

BE IT FURTHER RESOLVED that no interest shall be charged until ten (10) days after the due date or the first business day after the (10) tenth calendar day if the 10th is on a weekend.

RESOLUTION 18-011

ESTABLISHING INTEREST RATE ON DELINQUENT SEWER USE FEES

BE IT RESOLVED by the Township Committee of the Township of Long Hill that in accordance with R.S. 54:4-67 the interest rate on delinquent 2018 sewer user fees shall be as follows:

1. Eight percent (8%) per annum on the first \$1,500.00 of the delinquency.
2. Eighteen (18%) per annum on any amount in excess of \$1,500.00.
3. Any taxpayer with a cumulative delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year shall be charged with a penalty equal to six percent (6%) of the amount of the delinquency.

BE IT FURTHER RESOLVED that no interest shall be charged until ten (10) days after the due date.

**RESOLUTION 18-012
AUTHORIZING TAX COLLECTOR TO REFUND PROPERTY TAXES OR DELINQUENCY**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that in accordance with the provisions of N.J.S.A. 40A:5-17.1, that the Township Tax Collector is hereby authorized to process any refund and cancellation of, without further action on the part of the governing body, any property tax or sewer use fee refund or delinquency of less than \$10.00.

**RESOLUTION 18-013
AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR
INVESTMENT AND PAYMENT OF CAPITAL DEBT**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the Chief Financial Officer is hereby authorized to wire transfer funds for investment of surplus funds, as they become available and payment of capital debt, provided that all investments are reported to the Township Committee.

**RESOLUTION 18-014
OFFICIAL EMERGENCY SERVICE RESPONDERS**

WHEREAS, the Township Committee of the Township of Long Hill recognizes the following volunteer agencies and their members as official Emergency Service Responders for the period of January 1, 2018 to December 31, 2018:

- 1) Stirling Fire Co.
- 2) Millington Fire Co.
- 3) Long Hill Township First Aid Rescue Squad and members
- 4) Long Hill Township CERT
- 5) Long Hill Township MRC

**RESOLUTION 18-015
AUTHORIZING CONTRACT WITH APPRAISAL SYSTEMS, INC. TO ASSIST THE
ASSESSOR WITH THE 2018 ANNUAL REASSESSMENT**

WHEREAS, Tax Assessor Brett Trout conducted a town-wide reassessment for the 2017 tax year; and

WHEREAS, Appraisal Systems, Inc. assisted the Assessor with that town-wide reassessment; and

WHEREAS, the Township conducted an annual reassessment for the 2017 tax year after receiving state and county approval to conduct that annual reassessment; and

WHEREAS, the Township intends to continue its annual reassessment program, contingent on receiving county and state approval; and

WHEREAS, the Assessor will require the assistance of Appraisal Systems, Inc. in order to complete the 2018 annual reassessment; and

WHEREAS, Appraisal Systems, Inc. has submitted a proposal to assist the Assessor in conducting the 2018 annual reassessment at a lump sum cost of \$25,000; and

WHEREAS, it is not practicable to obtain competitive quotations, in light of the fact that Appraisal Systems, Inc. was deeply involved in the town-wide reassessment;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized to execute a contract with Appraisal Systems, Inc. to provide assistance to the Township Tax Assessor during the 2018 annual reassessment that will be conducted during 2018.
2. Appraisal Systems, Inc. shall be compensated \$25,000.
3. This approval is contingent upon the Township Committee's deciding to proceed with the annual reassessment program for 2018, and the receipt of both state and county approval for such annual reassessment program.

**RESOLUTION 18-016
ESTABLISHING PETTY CASH FUND FOR**

MUNICIPAL CLERK

WHEREAS, NJSA 40A:5-21 authorizes the establishment of a petty cash fund, and

WHEREAS, the Municipal Clerk requested that a petty cash fund be established for the Clerk’s office.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Long Hill that a petty cash fund be established for the Municipal Clerk in the amount of \$300.00

1. During the year 2018, the Municipal Clerk is hereby authorized and permitted to establish a petty cash fund not to exceed \$300.00 pursuant to the provisions of NJSA 40A:5-21
2. The Municipal Clerk having custody of the fund shall be bonded under the township’s blanket bond and will maintain said fund in accordance with said laws regulations governing its operation.

**RESOLUTION 18-017
ADOPTING SCHEDULE FOR PREPAYMENT OF LOCAL PROPERTY TAXES**

WHEREAS, R.S. 54:4-67 provide that:

“The governing body of each municipality may by resolution fix the rate of discount to be allowed for the payment of taxes...previous to the date on which they would become delinquent. The rates affixed shall not exceed six (6%) percent per annum, shall be allowed only in case of payment on or before the thirtieth (30) day previous to the date on which the taxes or assessments would be delinquent”; and

WHEREAS, the Township Committee wishes to adopt a discount schedule for the payment of taxes;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey that pursuant to R.S. 54:4-67 it hereby adopts the following schedule for prepayment of local property taxes:

1. A taxpayer may prepay one-quarter, two-quarters, three-quarters or their entire tax bill for the following tax year.
2. All prepayments must be received on or before 12:00 noon on the last regular business day (on which books are open) of the year prior to the year in which taxes are due.
3. The following factors shall be applied to pre-payments made in accordance with paragraph 2 of this resolution:

First quarter	.9950 (0.5%)
Second quarter	.9900 (1%)
Third quarter	.9850 (1.5%)
Fourth quarter	.9800 (2%)

- 4. A taxpayer may not prepay the taxes for any quarter until the taxes for all preceding quarters have been paid.

**RESOLUTION 18-018
APPOINTING 2018 SCHOOL CROSSING GUARDS**

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby appoint the following as School Crossing Guards for the year 2018:

- Baldassarre Abbondandolo
- Anna Abbondandolo
- Rosemary Armenti
- Howard Bradley
- Susan Gronske
- Wendy Ross
- Janice Rued
- Sharon Woodstock
- John Lloyd

**RESOLUTION 18-019
ADOPTING EXPOSURE CONTROL PLAN**

BE IT RESOLVED that the Exposure Control Plan for the Township of Long Hill dated January 1, 1995 is hereby adopted by the Township Committee of the Township of Long Hill for 2018.

**RESOLUTION 18-020
ADOPTING PERSONNEL POLICY AND PROCEDURE MANUAL**

BE IT RESOLVED that the Personnel Policy and Procedure Manual for the Township of Long Hill, as amended, is hereby adopted for the year 2018 with the stipulation that the Township reserves the right to adopt further amendments to the Personnel Policy and Procedure Manual throughout the year.

**RESOLUTION 18-021
ADOPTING THE TOWNSHIP OF LONG HILL PURCHASING PROCEDURES MANUAL**

BE IT RESOLVED that the Purchasing Manual for the Township of Long Hill is hereby adopted for the year 2018.

**RESOLUTION 18-022
APPOINTING 2018 LOCAL EMERGENCY PLANNING COMMITTEE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the following are hereby appointed for the year 2018 as the Local Emergency Planning Committee (LEPC):

Local Emergency Planning Committee (LEPC) _____

- | | |
|-----------------|---|
| Shayne Daly | Emergency Management Coordinator |
| Linda Olmsted | Emergency Management Deputy Coordinator |
| Mayor | Mayor Long Hill Township |
| Bruce Meringolo | OEM Township Committee Liaison |

Chief Mike Mazzeo	Long Hill Township Police Department
Al Gallo	Technical Services Assistant Coordinator
Stirling Fire Chief	Stirling Fire Company
Millington Fire Chief	Millington Fire Company
Edwin Acevedo	Superintendent of Public Schools
William Hudzik	RACES/Communications Representative
Nancy Malool	Public Services Assistant Coordinator
Media Representative	Editor Echoes Sentinel
Larry Fast	Emergency Public Info Annex Coordinator
Robert English	Long Hill First Aid Rescue Squad
Peggy Lunsmann	Social Services Assistant Coordinator
Thomas Sweeney	Special Services Assistant Coordinator
Rev. Vicki McGrath	Clergy Representative
Mike McMenamin	United States Fish & Game-Wildlife
Lisa Scanlon	CERT Manager
Lucy Forgione	Public Health/Bernards Health Department
Claudio Perez	American Red Cross

**RESOLUTION 18-023
APPOINTING 2018 EMERGENCY MANAGEMENT OPERATIONS CENTER STAFF**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the following are hereby appointed for the year 2018 as the Emergency Management Operations Center Staff:

Emergency Management Operations Center Staff

Township Mayor	Long Hill Township Mayor
Shayne Daly	Emergency Management Coordinator
Linda Olmsted	Emergency Management Deputy Coordinator
Lt. Ahmed Naga	Public Information Officer
Lt. Alexis Ciambriello	Law Enforcement Annex Coordinator
Chief Michael Mazzeo	Police Services Assistant Coordinator
Administrator Nancy Malool	Public Services Assistant Coordinator
Thomas Sweeney	Special Services Assistant Coordinator
Millington Fire Chief	Fire/Rescue Annex Coordinator
Al Gallo	Technical Services Assistant Coordinator
Peggy Lunsmann	Social Services Assistant Coordinator
Superintendent	Public Schools Annex Coordinator
Lucy Forgione	Public Health Officer
William Hudzik	Alert/Warning Annex Coordinator
Robert English	Emergency Medical Annex Coordinator
Lisa Scanlon	CERT Manager
Larry Fast	Emergency Public Info Annex Coordinator

**RESOLUTION 18-024
2018 FEE SCHEDULE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following fees for 2018 for licenses and permits for the Township of Long Hill are hereby amended:

Administrative Research Fee	
Supervisory	\$ 30.00/hr.
Clerical	\$ 25.00/hr.
Alarm Systems	
<i>Permit for a private alarm which either automatically selected a telephone trunk line with the Police Department and then reproduces a prerecorded message or automatically alert a third person. Permit also required for warning device.</i>	
Annual Permit Fee	\$ 50.00
Alcoholic Beverage Control License	
Plenary Retail Consumption	\$ 2,500.00
Plenary Retail Distribution	\$ 2,088.00
Limited Retail Distribution	\$ 63.00
Club	\$ 188.00
Season Retail Consumption - annual fee is seventy-five percent (75%) of annual renewal fee for retail consumption licenses	
Amusement Devices	
Juke Box	\$ 30.00
Video Games	\$ 60.00
Soda Machines	\$ 10.00
Pool Tables	\$ 60.00
Pinball Machines	\$ 60.00
Building Materials - Township Dumpster	
Car	\$ 15.00
Station Wagon	\$ 50.00
Mini Van	\$ 75.00
Small Pick-up truck	\$ 110.00
Pick-up truck or van	\$ 150.00
Extra for overload	\$ 40.00
Canvassers, Solicitors and Peddlers Permit	\$ 20.00
Solicitor Digital Photograph	\$ 2.00
Charitable Clothing Bin Application [Yearly]	\$ 25.00
Dog Licenses	
Spayed/Neutered	\$ 17.50
Non-Spayed/Neutered	\$ 20.50
Late Fee after January 31st	\$ 10.00
Late Fee after February 28 th	\$ 20.00
Replacement (first one free, thereafter \$5.00)	
Fill/Soil Removal Permit	\$ 50.00

Finance & Tax Collection		
Returned Check, Online Payment (ACH), Credit Card Charges	\$	20.00
Lien Redemption Calculation (First Two Calculations at no cost)		
Any additional subsequent calculation (N.J.S.A. 54:5054)	\$	50.00
Notice of Tax Sale to property owner on Tax Sale- 54:5-26	\$	25.00
		each
Food and Drink License		
Pharmacy	\$	65.00
Retail Food Establishment (under 2,000 sq. feet)	\$	100.00
Retail Food Establishment (2,000 – 5,000 sq. feet)	\$	135.00
Retail Food Establishment (5,000 – 10,000 sq. feet)	\$	175.00
Retail Food Establishment (over 10,000 sq. feet)	\$	400.00
Mobile Retail Food Establishment	\$	110.00
Temporary Retail Food Establishment	\$	30.00
Farmers Market	\$	20.00
Catering	\$	110.00
Re-Inspection Fee	\$	100.00
Late Fee (renewals only – after January 31 st)		Double License Fee
Handgun Permit	\$	2.00
Handgun Identification Card	\$	5.00
Kennel License	\$	35.00
Limousine License	\$	50.00
Parking Permit:		
Millington	Yearly	\$ 240.00
Yearly after July 1 st		\$ 120.00
Stirling	Yearly	\$ 290.00
Yearly after July 1 st		\$ 145.00
Gillette	Yearly	\$ 340.00
Yearly after July 1 st		\$ 170.00
Daily		\$ 5.00
Replacement Permit		\$ 5.00
<u>Parks and Recreation Facilities Use Reservation Fees</u>		
Soccer Fields, Volleyball Court, Basketball Court	<u>Resident</u>	<u>Non-Resident</u>
Stirling Lake Pavilion	\$25.00/2 Hrs.	\$45.00/2 Hrs.
Meyersville Field	\$30.00/4 Hrs.	\$55.00/4 Hrs.
	\$25.00/2 Hrs.	\$45.00/2 Hrs.
Commercial Use Rates (\$100.00 Deposit required and Insurance)		
Soccer Fields, Volleyball Court, Basketball Court	\$60.00/2 Hrs.	\$110.00/2Hrs
Meyersville Field	\$60.00/2 Hrs.	\$110.00/2Hrs
Bocce Ball Courts		
Non Resident		\$40.00/2 Hrs.
Resident Commercial		\$50.00/2 Hrs.
Non-Resident Commercial		\$100.00/2 Hrs.

Horseshoe Pits		
Non Resident		\$40.00/2 Hrs.
Resident Commercial		\$50.00/2 Hrs.
Non-Resident Commercial		\$100.00/2 Hrs.
Tennis Courts		
Non Resident		\$10.00/1 Hr.
Resident Commercial		\$15.00/1 Hr.
Non-Resident Commercial		\$20.00/1 Hr.
Photocopies/Copies:		
Black & White copies (per copy)	Letter size	\$ 0.05
	Legal size	\$ 0.07
	11 x 17	\$ 0.10
Large Format Prints		
	\$5.00/page for 24" X 36"	
	\$1.00/linear foot over initial 2 feet	
DVD ROM		\$ 3.00
CD		\$.50
CD of Full Tax Map (total includes mailing and postage)		\$ 25.00
Land Use Ordinances		\$ 35.00
Zoning Map		\$ 5.00
Master Plan		\$ 35.00
Duplicate Copy of Tax Bill		\$5.00/first dup.
		\$25.00 for each additional
duplicate copy		
Duplicate Tax Sale Certificate		\$ 100.00
Notarized Copies	Long Hill Resident – First 4 documents are no charge	\$ 2.50
	Non Resident [per document]	\$ 2.50
Mulch, Composted Leaves or Wood Chip Delivery [per load]		\$ 100.00
Mulch Pick Up for Local Garden Centers Only		\$ 6.00
		<i>Per cubic yard.</i>
Public Assembly Permit		\$ 100.00
Recreation Programs		
Basketball registration (Intramural)		\$ 90.00
Late Registration Fee		\$ 25.00
Basketball registration (Traveling Team)		\$ 200.00

Basketball (Traveling Team) Out-of-Town students	\$	300.00
Adult Basketball League [per season]:		
Long Hill Resident Adult	\$	20.00
Out-of-Town Resident Adult	\$	30.00
Yoga Classes	4 sessions for	\$48.00
Little Explorers Summer Pre-School Camp:		\$80 per week
Little Explorers Extended Care		\$20/per week
Theater Arts Camp (April 6 – April 10)	\$	200.00
All Saints Parish Hall, 9:00AM – 3:00 PM		per camper
Field Hockey Fall Program		\$100 - \$150
Field Hockey Summer Clinic	\$	85.00
Girls Lacrosse Summer Clinic	\$	80.00
Swim Lessons (per week)	\$	65.00
“Learn to Swim” Lessons (per class)	\$	15.00
Girls Volleyball	\$	75.00
Rutgers S.A.F.E.T.Y. Class	\$	35.00
Summer Recreation		
Long Hill Twp. Resident	\$	257.00
Activity Fee Res/Non Res	\$	15.00
Non-Resident	\$	502.00
Summer Recreation Camp Late Fee (after June 1)	\$	50.00
Withdrawal Fee for ALL Recreation Programs (when Permitted)	\$	10.00
Return Check Fee	\$	20.00
[per N.J.S.A. 40:5-18(c)]		
Septic Applications		
New: Plan Review	\$	500.00
(Includes plan review and installation inspection)		
Repair: Replacing existing components as is. (No Engineer required)	\$	75.00
Alteration: Changing components on an existing system.		
(Engineer required)	\$	350.00
PERC/Soil Log:		
Permit to Conduct One Group of Soil Logs and	\$	100.00
Permeability Tests [witness per lot, per day]		
Sewer Connection Fee		

Existing Homes Prior to December 28, 1983	\$ 630.00
New Homes	\$10,120.00
Dry Line Connection	\$10,120.00
Street/Road Opening Permit	\$ 100.00
Swimming and Bath Establishments	\$ 200.00
Tax Lien Redemption Calculation Fee [For 3 rd request in a calendar year]	\$ 50.00
Tire Permits	\$ 2.00
Tree Removal Permit	\$ 25.00
<u>Towing Services and Storage:</u>	
Basic towing of private passenger automobiles and motorcycles:	
Automobile (days between 8:00 a.m. and 4:30 p.m.)	
First mile or less	\$ 65.00
Each additional loaded mile	\$ 3.50
Automobile (nights, weekends and New Jersey State Holidays)	
First mile or less	\$ 85.00
Each additional loaded mile	\$ 3.50
Basic towing for other than private automobiles:	
(Days between 8:00 a.m. and 4:30 p.m. Monday-Friday)	
Light Duty (vehicles up to 6,999 lb. GVWR)	\$100.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Heavy Duty	\$250.00 per hour, 1 hour minimum
(Nights, Weekends and NJ Holidays)	
Light Duty (vehicles up to 6,999 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$200.00 per hour, 1 hour minimum
Heavy Duty	\$300.00 per hour, 1 hour minimum
Outside Secure Storage Facility	
Private Passenger Automobiles	\$25.00 per day \$35.00 (inside storage)
Trucks up to 24,000 GVWR	\$50.00 per day
Tractor Trailers (Tractor)	\$50.00 per day
Tractor Trailers (Trailer)	\$75.00 per day
Yard Tow (automobile only)	\$ 40.00
Vital Statistics:	
Certified Copies of Birth, Marriage, Death, Domestic Partnership	\$ 10.00
Corrections of Birth, Marriage, Death, Domestic Partnership	\$ 15.00

**RESOLUTION 18-025
2018 TEMPORARY BUDGET**

WHEREAS, 40A:4-19 Local Budget Act provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2018 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty (30) days of 2018; and

WHEREAS, the total appropriations in the 2017 budget, less the appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

General - Total General Appropriation \$12,166,199.77

WHEREAS, 26.25% of the total appropriations in the 2017 Budget less appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

(2018 Temporary Budget not exceeding) \$ 3,193,627.40

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

2018 Temporary Budget

GENERAL ADMIN		
SALARY & WAGES		85,144.50
OTHER EXPENSES		43,395.00
-		
MIS - MANAGE INFO SYSTEM		
OTHER EXPENSES		29,925.00
-		
MAYOR & COUNCIL		
SALARY & WAGES		4,953.38
OTHER EXPENSES		8,925.00
-		
ELECTIONS		
OTHER EXPENSES	-	1,181.25
-		
FINANCE		
SALARY & WAGES	-	49,533.75
OTHER EXPENSES		32,771.25
-		
TAX COLLECTION		
SALARY & WAGES		9,371.25
OTHER EXPENSES		2,454.38
-		
TAX ASSESSOR		
SALARY & WAGES		12,852.00
OTHER EXPENSES		8,990.63
-		
LEGAL		
OTHER EXPENSES		39,375.00
-		

PROSECUTOR	-	
OTHER EXPENSES		6,037.50
	-	
PLANNING	-	
SALARY & WAGES		1,338.75
OTHER EXPENSES		9,121.88
	-	
BD OF ADJUSTMENT	-	
SALARY & WAGES		1,338.75
OTHER EXPENSES		498.75
	-	
ZONING	-	
SALARY & WAGES		33,201.00
OTHER EXPENSES		196.88
	-	
PUBLIC DEFENDER	-	
OTHER EXPENSES		1,260.00
	-	
ENGINEERING	-	
OTHER EXPENSES		13,650.00
	-	
ENVIRONMENTAL	-	
SALARY & WAGES		508.73
OTHER EXPENSES		131.25
	-	
SHADETREE	-	
SALARY & WAGES		428.40
OTHER EXPENSES		262.50
	-	
BUILDINGS & GROUNDS	-	
OTHER EXPENSES		34,256.25
	-	
INSURANCE & BENEFITS	-	
OTHER EXPENSES		379,359.92
	-	
POLICE	-	
SALARY & WAGES		765,363.38
OTHER EXPENSES		16,629.38
	-	
POLICE CAR	-	
OTHER EXPENSES		22,050.00
	-	
RADIO & COMMUNICATION	-	
OTHER EXPENSES		63,131.25
	-	
AID TO FIRE COMPANIES	-	
OTHER EXPENSES		26,512.50
	-	
AID TO RESCUE SQUAD	-	
OTHER EXPENSES		17,193.75
	-	
MUNICIPAL COURT	-	
SALARY & WAGES		26,775.00

OTHER EXPENSES	1,204.88	
-		
FIRE PREVENT. INSPECTOR	-	
SALARY & WAGES	5,890.50	
OTHER EXPENSES	43,575.00	
-		
EMERGENCY MANAGEMENT		-
SALARY & WAGES	4,819.50	
OTHER EXPENSES	3,483.38	
-		
-		
STREETS & ROADS	-	
SALARY & WAGES	187,950.00	
OTHER EXPENSES	49,649.25	
-		
FLEET MAINTENANCE	-	
OTHER EXPENSES	32,300.63	
-		
GARBAGE DISPOSAL	-	
OTHER EXPENSES	195,300.00	
-		
-		
SEWER	-	
SALARY & WAGES	84,207.38	
OTHER EXPENSES	64,781.56	
-		
-		
HEALTH & WELFARE	-	
OTHER EXPENSES	19,138.88	
-		
PEOSHA	-	
OTHER EXPENSES	1,050.00	
-		
-		
PARKS & PLAYGROUNDS	-	
SALARY & WAGES	20,081.25	
OTHER EXPENSES	17,640.00	
-		
STIRLING LAKE RECREATION		-
SALARY & WAGES	-	
OTHER EXPENSES	4,383.75	
-		
CELEBRATION - PUB. EVENT	-	
OTHER EXPENSES	1,050.00	
-		
DRIVERS - SENIORS	-	
SALARY & WAGES	3,346.88	
-		
SENIOR CITIZEN	-	
OTHER EXPENSES	4,462.50	
-		
CONSTRUCTION	-	
SALARY & WAGES	38,154.38	
OTHER EXPENSES	1,102.50	
-		
-		

ELECTRICITY	-	
OTHER EXPENSES		69,300.00
	-	
TELEPHONE	-	
OTHER EXPENSES		17,062.50
	-	
NATURAL GAS	-	
OTHER EXPENSES		5,512.50
	-	
GASOLINE/DIESEL FUEL	-	
OTHER EXPENSES		24,937.50
	-	
HEATING FUEL	-	
OTHER EXPENSES		5,250.00
	-	
WATER	-	
OTHER EXPENSES		13,912.50
	-	
STREET LIGHTING	-	
OTHER EXPENSES		20,212.50
	-	
MUNI SERVICE ACT - CONDO	-	
OTHER EXPENSES		3,937.50
	-	
	-	
PERS - PENSION	-	
OTHER EXPENSES		75,237.56
	-	
SOCIAL SECURITY- FICA	-	
OTHER EXPENSES		107,625.00
	-	
PFRS - PENSION	-	
OTHER EXPENSES		160,481.08
	-	
	-	
GROUP HEALTH-OUTSIDE CAP	-	
OTHER EXPENSES		-
	-	
MAINT. FREE PUB. LIBRARY	-	
OTHER EXPENSES		158,468.36
	-	
LOSAP	-	
OTHER EXPENSES		-
	-	
Total General Operations:		3,193,627.40
(Excluding Debt Service, Capital Improvement, and Public Assistance)		
PARKING ENTERPRISE		
SALARY & WAGES		2,625.00
OTHER EXPENSES		7,875.00
Total Parking Enterprise:		10,500.00

**RESOLUTION 18-026
CONFIRMING APPOINTMENT OF 2018 OFFICIALS AND EMPLOYEES**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that Officers and Employees for the year 2018 are hereby appointed by said Committee and that they be and are the same as follows:

Public Agency Compliance Officer [1 year term—N.J.A.C. 17:27-3.3]	Nancy Malool
Joint Insurance Fund Commissioner [1 year term-JIF Bylaws Article III]	Nancy Malool
Joint Insurance Fund Commissioner Alt.	Andrea Tsimboukis
Assessment Search Officer [Indeterminate term-N.J.S.A. 54:5-18.1]	Colette Armenti
Certifying Agent – Pension Funds [Indeterminate term-N.J.S.A. 43:3C-15]	Laurie Spinelli
Township Attorney [1 year term-N.J.S.A. 40A:9-139]	John R. Pidgeon, Esq.
Safety Delegate	Al Gallo

**RESOLUTION 18-027
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR LEGAL SERVICES
PIDGEON & PIDGEON**

WHEREAS, the Township of Long Hill requires professional legal services which shall include but not limited to review of contracts, drafting correspondence, representation on legal matters, attendance at meetings and providing advice as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the amount of the contract will exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Law Firm of Pidgeon & Pidgeon, 600 Alexander Road, Princeton, New Jersey 08540, is appointed to serve as Township Attorney for Long Hill Township for the year of 2018; and

WHEREAS, the Law Firm of Pidgeon & Pidgeon has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Firm of Pidgeon & Pidgeon has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Law Firm of Pidgeon & Pidgeon from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with Pidgeon & Pidgeon, Attorney at Law, 600 Alexander Road, Princeton, New Jersey 08540 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with Pidgeon & Pidgeon, in accordance with the following terms and conditions:

A. Term:	A period of not to exceed 12 months
B. Rate:	\$160 per hour
C. Services:	The firm shall provide professional legal services
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. This contract shall be charged to the 2018 budget. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.
6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution

**RESOLUTION 18-028
 AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BOND
 COUNSEL – HAWKINS DELAFIELD & WOOD LLP**

WHEREAS, the Township of Long Hill requires professional legal services for bond related matters, which shall include but not limited to drafting and reviewing correspondence, attendance at meetings and providing advice as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the amount of the contract may exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Law Firm of Hawkins Delafield & Wood, One Gateway Center, 24th Floor, Newark, New Jersey 07102, is appointed to serve as Bond Counsel for Long Hill Township for the year 2018; and

WHEREAS, the Law Firm of Hawkins Delafield & Wood, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Firm of Hawkins Delafield & Wood, LLC, has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Law Firm of Hawkins Delafield & Wood, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with the Law Firm of Hawkins Delafield & Wood, LLC, One Gateway Center, 24th Floor, Newark, New Jersey 07102 is hereby authorized.
2. The Mayor and Clerk are authorized to sign a professional service contract with Law Firm of Hawkins Delafield & Wood, in accordance with the following terms and conditions:
 - A. Term: from January 1, 2018 – December 31, 2018
 - B. Rate: As per proposal dated December 5, 2017
 - C. Services: The firm shall provide professional legal services related to financing.
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. This contract amount will be usually charged to the debt being authorized, but shall supply a written hourly rate for such services. The certification of available funds by the Township Chief Financial Officer shall be made if such fees are not charged to the debt being authorized.
6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

**TOWNSHIP OF LONG HILL
RESOLUTION 18- 029**

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR LABOR ATTORNEY SERVICES
CLEARY, GIACOBBE, ARFIERI, JACOBS LLC**

WHEREAS, the Township of Long Hill requires professional legal services which shall include matter related to labor relations, contract negotiations and providing advice as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract may exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (3) months; and

WHEREAS, Cleary, Giacobbe, Alfieri, Jacobs LLC has submitted a proposal indicating they will provide the legal services for an hourly rate of (\$145) one hundred fifty dollars; and

WHEREAS, Cleary, Giacobbe, Alfieri, Jacobs LLC [Matthew Giacobbe, Esq.] has completed and submitted a Business Entity Disclosure Certification which certifies that Cleary, Giacobbe, Alfieri, Jacobs LLC has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit Cleary, Giacobbe, Alfieri, Jacobs LLC from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with Cleary, Giacobbe, Alfieri, Jacobs LLC, 7 James Street, Florham Park, NJ 07832 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with Cleary, Giacobbe, Alfieri, Jacobs LLC [Matthew Giacobbe, Esq.], in accordance with the following terms and conditions:
 - A. Term: Jan 1, 2018 through March 31, 2018
 - B. Rate: \$145 per hour
 - C. Services: The firm shall provide professional legal services for labor matters only
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.

- 4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.

This contract shall be charged to the current 2017 budget. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.

- 5. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

**RESOLUTION 18-030
AUTHORIZING THE AWARD OF AN EXTRAORDINARY UNSPECIFIED SERVICE
CONTRACT FOR RISK MANAGEMENT SERVICES
JOHN MOORE OF WILLIS TOWERS WATSON**

WHEREAS, the Township of Long Hill is a member of the Morris County Joint Insurance Fund (MCJIF); and

WHEREAS, the Township of Long Hill requires professional Risk Management Services for insurance related matters, which shall include but not limited to reviewing and recommending appropriate insurance coverage's for the Township of Long Hill; and

WHEREAS, the bylaws of said Fund requires that each Governing Body appoint a Risk Management Consultant to perform various professional services as detailed in the by-laws; and

WHEREAS, the Board of fund Commissioners established a fee equal to six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, John Moore of the firm Willis of New Jersey, Inc., 14 Commerce Drive, Cranford, NJ 07106 is appointed to serve as Risk Management consultant for Long Hill Township for the year 2018; and

WHEREAS, the firm of Willis of New Jersey, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of Willis of New Jersey, Inc., has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the firm of Willis HRH from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

- 1. A Risk Management services contract with John Moore of the firm of Willis of New Jersey, Inc., 14 Commerce Drive, Cranford, NJ 07106 is hereby authorized
- 2. The Mayor and Clerk are authorized to sign a professional service contract with John Moore of the firm of Willis of New Jersey, Inc., in accordance with the following terms and conditions:

- A. Term: A period of not to exceed 12 months
- B. Rate: To be paid by MCJIF
- C. Services: The firm shall provide professional risk management services

- 3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
- 4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
- 5. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

**RESOLUTION #18-031
APPOINTING TOWNSHIP PLANNER**

WHEREAS, the Township of Long Hill has a need to acquire services of a professional planner via a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A - 20.5; and

WHEREAS, a contract for professional services may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(I); and

WHEREAS, the contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the business entity has not made any reportable contributions to a political or candidate committee in the Township in the previous one year that would render it ineligible under the terms of N.J.S.A. 19:44A - 20.5 or subsection 2-23.1 of the Township Code; and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of this contract;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

- 1. The Mayor and Clerk are authorized to sign a professional services agreement with J Caldwell & Associates, LLC, for Jessica C. Caldwell, P.P., to provide professional planning services to the Township, subject to the following terms and conditions:

- A. Term: January 1, 2018 to December 31, 2018.
- B. Compensation: Hourly Rate/\$123.00.
- C. Miscellaneous: The contractor shall provide professional planning services as requested by the Township Administrator.

2. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(I), is directed to publish a notice once in the Echoes-Sentinel stating the nature, duration, service and amount of this contract.

3. The Township Clerk shall make copies of this resolution available for public inspection at the Township Hall, 915 Valley Road, Gillette, New Jersey, during regular business hours.

4. This contract shall be charged to the 2018 budget. The certification of available funds by the Township Chief Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

**RESOLUTION 18-032
APPOINTING MUNICIPAL PROSECUTOR - LISA CHADWICK THOMPSON**

WHEREAS, N.J.S.A. 2B:25-4 provides that “each municipal court . . . shall have at least one municipal prosecutor appointed by the governing body . . .”; and

WHEREAS, N.J.S.A. 2B:25-4 further provides that “Municipal prosecutors shall be compensated either on an hourly, per diem, annual or other basis as the . . . municipality provides . . .”; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, Lisa Chadwick Thompson has submitted a proposal to serve as municipal prosecutor during 2018 for an annual fee of \$20,783.00 as per schedule established by the Municipal Court; and

WHEREAS, the Lisa Chadwick Thompson has completed and submitted a Business Entity Disclosure Certification which certifies that neither she nor the firm of Nuzzi & Mason, LLC has made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit her and her law firm from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. Lisa Chadwick Thompson is hereby appointed Long Hill Township Municipal Prosecutor for a term effective January 1, 2018.
2. A professional services contract with Lisa Chadwick Thompson, Esq. to serve as Municipal Prosecutor is hereby authorized. Ms. Thompson shall be an independent contractor and not an employee of the Township.
3. The Mayor and Clerk are authorized to sign a professional services contract with Lisa Chadwick Thompson in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed 366 days
 - B. Rate: \$20,783.00 as per schedule established by the Municipal Court.
 - C. Services: Lisa Chadwick Thompson shall serve as Municipal Prosecutor
4. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
5. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
6. This contract shall be charged to 2018 Budget. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.
7. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

**RESOLUTION 18-033
APPOINTING MUNICIPAL PUBLIC DEFENDER – MICHELLE WELSH**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that Michelle Welsh is hereby appointed Municipal Public Defender for 2018 in accordance with the provisions of Township Code Section 2-28B and N.J.S.A. 2B-24, and shall be paid \$1,158.25 quarterly. In addition, the Public Defender shall be paid at the same hourly rate as the Township Attorney for interlocutory appeals to the Superior Court.

**RESOLUTION 18-034
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR ACCOUNTING
(MUNICIPAL AUDITOR) SERVICES – NISIVOCIA & COMPANY**

WHEREAS, the Township of Long Hill requires professional auditing services which shall include the annual audit for Long Hill Township as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract will exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Accounting Firm of Nisivoccia & Company, has completed and submitted a Business Entity Disclosure Certification which certifies that the Accounting Firm of Nisivoccia & Company has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Accounting Firm of Nisivoccia and Company from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with the Accounting Firm of Nisivoccia & Company, 200 Valley Road – Suite 300, Mt. Arlington, NJ 07856 is hereby authorized per proposal dated December 15, 2017;
2. The Mayor and Clerk are authorized to sign a contract with the Accounting Firm of Nisivoccia & Company in accordance with the following terms and conditions:

A. Term:	A period of not to exceed 12 months.
B. Rate:	\$42,218 annually
C. Services:	The firm shall provide professional accounting (auditing) services.
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. This contract shall be charged to the 2018 Budget. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.
6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

**RESOLUTION 18-035
 AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
 CONTRACT FOR ENGINEERING SERVICES
 FERRIERO ENGINEERING, INC.**

WHEREAS, the Township of Long Hill requires professional engineering services which shall include but not limited to review of contracts, drafting correspondence, attendance at meetings and

providing advice as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the amount of the contract will exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Engineering Firm of Ferriero Engineering, Inc., 180 Main St., Chester, New Jersey 07930, is appointed to serve as Township Engineer for Long Hill Township for the year of 2018; and

WHEREAS, the Engineering Firm of Ferriero Engineering, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that the Engineering Firm of Ferriero Engineering has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Engineering Firm of Ferriero Engineering, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with Engineering Firm of Ferriero Engineering, Inc., 180 Main St., Chester, New Jersey 07930 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with Ferriero Engineering, Inc., in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed 12 months
 - B. Rate: \$137.00 per hour
 - C. Services: The firm shall provide professional engineering services
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
7. This contract shall be charged to the 2018 budget. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.

- 8. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution

**RESOLUTION 18-036
DESIGNATING THE OFFICIAL DEPOSITORIES & SIGNATURES ON BANK ACCOUNTS**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the following banks are hereby designated as depositories for funds for the Township of Long Hill for 2018 and checking accounts as indicated, shall be maintained as follows:

Investors Bank

- Current Account
- Federal / State Grant Account
- Capital Account
- Open Space Trust Account
- Public Parking Enterprise Account
- Recycling Trust Account
- Other Trust Account
- Unemployment Trust
- Animal Trust Account
- Law Enforcement Trust
- COAH Trust
- Payroll Account
- Recreation Account
- Clerk Account
- Tax Account
- Sewer Account
- Credit Fee Account

Bank of America

- Escrows Account

BE IT FURTHER RESOLVED by the Township Committee that the following banks are hereby designated as depositories for saving funds and escrow accounts for the Township of Long Hill for the year 2018:

- Millington Bank, Millington, N.J.
- JPMorgan Chase Bank, Stirling, N.J.
- Bank of America, Stirling, N.J.
- New Jersey Cash Management Plan, Trenton, N.J.
- PNC Bank, Stirling, N.J.
- Peapack Gladstone Bank, Warren, N.J.
- Investors Bank, Stirling, N.J.
- TD Bank, Warren, N.J.
- Santander Bank, Stirling, N.J.

BE IT FURTHER RESOLVED that all withdrawals against the foregoing accounts shall bear the signatures of the following officials of said Township: Mayor, Chief Financial Officer, and Township Clerk. In the absence of the Mayor, Chief Financial Officer or Township Clerk, the Deputy Mayor or Township Administrator may sign, and Assistant Chief Financial Officer may sign for the Payroll account.

BE IT FURTHER RESOLVED that in the event of illness or absence of the Township Administrator, Mayor, Chief Financial Officer, Deputy Mayor or Township Clerk that two (2) of the required signatures will be sufficient for a ten (10) day period upon due notification to said banks.

RESOLUTION 18-037
AFFIRMING THE CONTINUATION & AUTHORITY OF THE LONG HILL TOWNSHIP MEDICAL RESERVE CORPS UNDER THE AUTHORITY OF THE OFFICE OF EMERGENCY MANAGEMENT

WHEREAS, the Township Committee of Long Hill Township, County of Morris, State of New Jersey, hereby affirms the continuation of the Long Hill Township Medical Reserve Corps (MRC); and

WHEREAS, MRC members are volunteers that shall only be activated under the authority of the Office of Emergency Management (OEM) and;

WHEREAS, MRC members are trained in various fields of emergency response through the OEM and

WHEREAS, MRC members are issued official Township Identification and will be continued to be offered training through OEM; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Continuation of the MRC program.
2. MRC members are volunteers that maybe activated under the authority of the Office of Emergency Management.
3. MRC members contain official Township identification.
4. MRC members are trained and provided continuing education opportunities through the OEM.

RESOLUTION 18-038
APPROVE HAZARDOUS MATERIAL FEE SCHEDULE

WHEREAS, pursuant to Section 2-36.5(c) et. seq. of the Township of Long Hill Code, a fee schedule may be established to reimburse the various volunteer emergency service agencies with the costs associated with hazardous material incidents; and

WHEREAS, a fee schedule has been developed by the Office of Emergency Management in conjunction with the various Emergency Service agencies within the Township of Long Hill; and

NOW, THEREFORE BE IT RESOLVED the *attached* Fee Schedule is hereby approved until modified or amended by the Township Committee upon advice of the Office of Emergency Management.

**RESOLUTION 18-039
APPOINTING DEPUTY RECORDS CUSTODIANS**

WHEREAS, because the Open Public Records Act, NJSA 47:1A-1, et seq., has designated the Township Clerk as the custodian of all municipal records, it has become necessary to appoint deputy records custodians to assist in complying with responses to records requests;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, as follows:

1. The Police Department Secretary is hereby appointed as the deputy records custodian for Police Department Records.
2. The Tax Collector is hereby appointed deputy records custodian for all tax records.
3. The Planning Board/Board of Adjustment Coordinator is hereby appointed deputy records custodian for the Zoning/Planning and land use records.
4. The Technical Assistant to the Construction Official is hereby appointed deputy records custodian for the Building Dept.
5. The CFO is hereby appointed deputy records custodian for the Finance Dept.
6. The designated deputy records custodians shall report to the Township Clerk all requests for records and shall follow any instructions given by the Clerk regarding the handling of such records.

**RESOLUTION 18-040
APPROVING CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF LONG HILL**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the advice of Nancy Malool, Temporary CFO and the recommendation of the auditing firm of Nisivoccia & Company, the attached Cash Management Plan for the Township of Long Hill be approved.

**RESOLUTION 18-041
AFFIRMING THE CONTINUATION & AUTHORITY OF THE LONG HILL TOWNSHIP POLICE
EXPLORERS UNDER THE AUTHORITY OF THE LONG HILL TOWNSHIP POLICE
DEPARTMENT**

WHEREAS, the Township Committee of Long Hill Township, County of Morris, State of New Jersey, hereby affirms the continuation of the Long Hill Township Police Explorer Program; and

WHEREAS, the Long Hill Township Police Department shall sponsor a explorer post, which shall be called the "**LONG HILL TOWNSHIP POLICE EXPLORERS POST #264**". Police Explorers are not sworn officers. The purpose of the this program is to expose those individuals interested in the police role and function; and

WHEREAS, the Police Explorer is for young men and women ages 14 to 20 years of age and is organized under Venturing with the Boy Scouts of America (BSA). The cadet program is a program within the Police Explorers for young men and women ages 12 to 14 years of age and is organized under the Schools Program of the Boy Scouts of America (BSA); and

WHEREAS, the program focuses on Law Enforcement and Community Service and provides the Police Explorer the unique experience of becoming part of the daily operations of a police department; and

WHEREAS, the Long Hill Township Police Explorers will be issued official Township Photo Identification Badges and will be offered training through the Long Hill Township Police Department; and

NOW, THEREFORE BE IT RESOLVED That the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows;

1. Continuation of the Long Hill Township Police Explorer program sponsored by the Long Hill Township Police Department.
2. Police Explorers consist of Boys and Girls between the ages of 12 and 20 years old who are interested in the field of Law Enforcement and Community Service.
3. The Police Explorer Program will consist of training for Law Enforcement and Community Service.
4. Police Explorers will be issued official Long Hill Township Photo Identification Badges and will be issued training through the Long Hill Township Police Department.

**RESOLUTION 18-042
PAYROLL AGREEMENT WITH LONG HILL PUBLIC LIBRARY**

WHEREAS, as a cost saving measure, the Long Hill Public Library has requested the Township of Long Hill to process the payroll of the various Library employees; and

WHEREAS, it is more efficient and cost effective for the Township and the Library to have both of their payrolls handled by the same outside payroll service; and

WHEREAS, the Township has performed this function for the Library for several years, and the procedures are well-established and satisfactory to both parties,

NOW THEREFORE, it is agreed by and between the Long Hill Township Free Public Library and the Township of Long Hill, as follows:

1. The Library and the Township hereby agree that the Township will make available its contracted outside payroll service to pay the salaries of employees of the Library, and to arrange and forward any and all properly authorized deductions from the paychecks of the employees. The Township's payroll service will prepare all required reports, including, for example, the annual W-2 form, for Library employees. The Township will arrange health insurance for Library Employees under the Township's current contract, and pay the premiums as they fall due.
- 2, The Township shall invoice the "Library" for the salaries and deductions so paid through the payroll service, and for the employer contribution to FICA. The Library will separately reimburse the Township for additional payroll-related costs such as employer pension contribution, health insurance premiums, payroll taxes and a pro-rate share of the payroll service processing fee,

along with the pro-rata share of utilities on receipt of an invoice from the Township. Invoices shall be on an “as needed basis” but not more frequently than monthly.

3. Library employees shall not be considered Township employees and are employees of the Library Board of Trustees and subject exclusively to the Library's personnel policies and other work rules.

RESOLUTION 18-043
DESIGNATION OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) FOR THE TOWNSHIP OF LONG HILL, AS THE BASIS FOR ALL INCIDENT MANAGEMENT WITHIN THE TOWNSHIP OF LONG HILL

WHEREAS, the President of the United States in Homeland Security Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS, which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, to facilitate the most efficient and effective incident management it is critical that Federal, State, local and tribal governments utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training and exercising, comprehensive resource management and designated facilities during emergencies or disasters; and

WHEREAS, it is necessary and desirable that all Township of Long Hill departments and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management; and

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the Township of Long Hill's ability to utilize federal funding to enhance local readiness, maintain first responder safety and streamline incident management processes; and

WHEREAS, the Incident Command System components of NIMS are already an integral part of the various incident management activities throughout the Township of Long Hill; therefore;

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby mandate the National Incident management System (NIMS) as the standard for incident management within the Township of Long Hill, New Jersey.

RESOLUTION 18-044
AFFIRMING THE CONTINUATION & AUTHORITY OF THE LONG HILL TOWNSHIP COMMUNITY EMERGENCY RESPONSE TEAM UNDER THE AUTHORITY OF THE OFFICE OF EMERGENCY MANAGEMENT

WHEREAS, the Township Committee of Long Hill Township, County of Morris, State of New Jersey, hereby affirms the continuation of the Long Hill Township Community Emergency Response Team (CERT); and

WHEREAS, CERT members are volunteers that shall only be activated under the authority of the Office of Emergency Management (OEM); and

WHEREAS, CERT members are trained in various fields of emergency response through the OEM; and

WHEREAS, CERT members possess official Township Identification and will be continued to be offered training through OEM;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Continuation of the CERT program.
2. CERT members are volunteers that maybe activated under the authority of the Office of Emergency Management.
3. CERT members carry official Township identification.
4. CERT members are trained and provided continuing education opportunities through the OEM.

**RESOLUTION 18-045
AUTHORIZING ELECTRONIC TAX SALES**

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services, and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for pilot programs, and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct pilot programs, and

WHEREAS, the rules and regulations authorize a municipality to submit an application for participation in the pilot program for an electronic tax sale, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

WHEREAS, the Township of Long Hill wishes to participate in the pilot program for an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, New Jersey, that the Tax Collector is hereby authorized to complete an application to participate in the electronic tax sale program and submit same to the Director of the Division of Local Government Services.

**RESOLUTION 18-046
APPROVAL OF 2018 TOWNSHIP TOW SERVICE OPERATORS**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Chief of Police that the following towing contractors be utilized by the Police Department on a rotating basis subject to meeting all the requirements of Township Code 24-2 and receipt of a Hold Harmless Agreement and Certificate of Insurance which shall be submitted to the Township Clerk:

BEHHAM'S SERVICE & GARAGE
414 Springfield Ave., Berkeley Heights, NJ 07922

C & L TOWING SERVICE dba NAPOLI TRANSPORTATION INC.
609 Springfield Ave., Berkeley Heights, NJ 07922

DEFALCO'S INSTANT TOWING
26 Commerce Street, Chatham, NJ 07928

SOMERSET HILLS TOWING
19 Finderne Ave., Bridgewater, NJ 08807

BASKING RIDGE TOWING
PO Box 234, Basking Ridge, NJ 07920

BARDY FARMS TOWING
701 Mountain Blvd.
Watchung, NJ 07069

**RESOLUTION # 18-047
Mutual Aid and Morris County Regional Emergency Deployment System (MCREDS)
Authority to Execute Agreement: Terms and Conditions.**

WHEREAS, pursuant to N.J.S.A. 40A:14-156 et seq. N.J.S.A. 40A:8A-1 et seq. and as otherwise provided by law, the Chief of Police of the Township of Long Hill is hereby authorized to execute a mutual aid agreement with the County of Morris and the municipalities within the County of Morris, as well as any municipalities that are contiguous, for the provision of supplemental law enforcement assistance in the event of an emergency, disaster, Morris County Regional Emergency Deployment System (MCREDS) activation, MCREDS Special Weapons and tactics (SWAT) deployment, specialized task-force request, or widespread crisis, which agreement shall include, but not be limited to the following terms and conditions:

- A. Each party agrees that in the event of an emergency, disaster, Morris County Regional Emergency Deployment System (MCREDS) activation, MCREDS Special Weapons and tactics (SWAT) deployment, specialized task-force request, or widespread crisis within the municipal jurisdiction of any other party, the appropriate services and assistance will be provided upon request and to the extent reasonably possible without endangering persons or property within the municipality rendering such assistance.

B. All mutual aid rendered pursuant to the mutual aid agreement and Morris County Regional Emergency Deployment System (MCREDS) Plan shall be provided without charge or expense to the municipality receiving such assistance. By executing the mutual aid agreement, each party acknowledges that it shall be solely responsible for the provision of any and all salary and other benefits for its personnel, whether paid or volunteer, rendering assistance within the other municipality, to the same extent as if such personnel were performing their duties within the municipality providing the assistance.

C. The mutual aid agreement shall have an initial term of one-year and shall automatically be renewed for additional and successive one-year terms, unless and until one of the parties thereto elects to terminate the agreement by providing prior written notice to the other parties to the agreement.

RESOLUTION 18-048
Watchung Hills Regional Municipal Alliance Grant

July 1, 2018-June 30, 2019

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Long Hill Township Committee of the Township of Long Hill of Morris, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Long Hill Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Long Hill Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Morris;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill of Morris County of State of New Jersey hereby recognizes the following:

1. The Long Hill Township Committee does hereby authorize submission of a strategic plan for the Watchung Hills Regional Municipal Alliance grant for fiscal year July 1, 2018 to June 30, 2019 in the amount of:

DEDR	\$9,537.00
Cash Match	\$2,384.25
In-Kind	\$7,152.75

- The Long Hill Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-049
COMPENSATION OF OFFICIALS AND EMPLOYEES FOR THE CALENDAR YEAR 2018**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the compensation effective retroactively to January 1, 2018 of the officials and employees of the Township be as follows:

<i>Position Title</i>	<i>Salary</i>
Township Administrator	\$125,000.00
Executive Administrative Assistant	\$ 62,932.61
Municipal Clerk/Registrar	\$ 72,828.00
Administrative Assistant	\$ 43,297.29
Administrative Assistant [Part Time]	\$ 25.00/hr.
Asst. to the CFO [Part Time]	\$ 31.83/hr.
Tax Collector [Part Time]	\$ 18,571.14
Tax Assessor [Part Time]	\$ 31,573.38
Assistant Treasurer	\$ 63,672.48
Tax Clerk / Sewer Utility Collector	\$ 45,527.70
Environmental Comm. Clerical [Part Time]	\$ 19.31/hr.
<i>Board of Health</i>	
Animal Control Officer [Part Time]	\$ 1,500.00 stipend OT Rate when applicable
<i>Court</i>	
Municipal Court Judge	\$ 31,193.54
Court Administrator	\$ 65,934.13
<i>Planning and Development</i>	
Planning & Zoning Coordinator	\$ 58,000.00
Construction Code Official / Building Sub Code Official	\$ 34,320.00
Fire Sub Code Official [Part Time]	\$ 36.41/hr.
Fire Prevention/Fire Official [Part Time]	\$ 22,238.33

Plumbing Sub Code Official [Part Time]	\$ 20,720.61
Electrical Sub-code Official [Part Time]	\$ 36.41/hr.
Code/Zoning Enforcement Officer	\$ 67,752.32
Technical Assistant to the Construction Official	\$ 54,000.00

Recreation

Recreation Director	\$ 62,424.00
Administrative Assistant (Part time)	\$ 20.00/hr.

Police Department

Chief of Police	\$ 152,364.00
Police Officers	per Collective Bargaining Contract
Police Department Secretary	\$ 55,325.00
School Crossing Guard [Part Time]	\$ 22.90/hr.
Court Security Officer [Part Time]	\$ 25.50/hr.

Office of Emergency Management

Emergency Management Coordinator (Part Time) and Administrative Asst. (Part Time)	\$ 30,350.55 (combined salary)
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Department of Public Works/Roads

Director of Public Works /Superintendent of Roads	\$ 109,855.98
DPW employees	per Collective Bargaining Contract
Part Time Laborer	\$ 13.25/hr.

Wastewater Control

Wastewater Employees	per Collective Bargaining Contract
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Senior Services

Senior Citizens Bus Driver	\$ 19.96/hr.
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DISCUSSION: TAX ASSESSMENT

MEETING OPEN TO PUBLIC COMMENT

At this point in the meeting, the Township Committee welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who

FINAL

*wishes to be heard, speakers are asked to limit their comments to **3 minutes**. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.*

MEETING CLOSED TO PUBLIC COMMENT

MOTION TO ADJOURN