



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
MARCH 14, 2018
7:30 PM OPEN SESSION, Closed Session 6:45 PM**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

STATEMENT OF ADEQUATE NOTICE

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and the Courier News. Notice was also posted on the Township Website. The notice was posted on the bulletin board in the Municipal Building on January 3, 2018 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

EXECUTIVE SESSION

**RESOLUTION #18-091
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Contracts

- Kleinfelder Capacity Assurance Report
- Land Diversion

Personnel

- Affordable Housing Administrative Agent

BE IT FURTHER RESOLVED that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

MOVED by: _____ of the Township Committee of the Township of Long Hill that Resolution #18-091 is hereby approved for Executive Session. **SECONDED** by:

ROLL CALL VOTE:

OPEN PUBLIC MEETING:

PLEDGE OF ALLEGIANCE

ROLL CALL: Clerk will call the Roll

PROCLAMATION: NATIONAL NUTRITION MONTH – SHOPRITE (Jessica Guarnieri)

PROCLAMATION: NATIONAL POISON PREVENTION WEEK

LIAISON REPORTS:

CONSENT AGENDA RESOLUTIONS:

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution #18-087 and #18-092 through #18-096 are hereby approved. **SECONDED** by: _____.
ROLL CALL VOTE:

**TOWNSHIP OF LONG HILL
RESOLUTION #18-087**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT
WITH SUPLEE, CLOONEY & COMPANY TO PERFORM CHIEF FINANCIAL OFFICER
SERVICES**

WHEREAS, the Township of Long Hill has a need to acquire services via a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A - 20.4 or 20.5 as appropriate; and

WHEREAS, the Finance Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, contracts for professional services may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(I); and

WHEREAS, the Chief Financial Officer has certified in writing to the Board the availability of adequate funds to pay the maximum amount of this contract; and

WHEREAS, the contractor has submitted a proposal dated February 20, 2018 which is incorporated herein by reference; and

WHEREAS, the contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the business entity has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that

the contract will prohibit the contractor named herein from making any reportable contributions through the term of the contract, as well as a Township pay-to-play certification.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Long Hill, in the County of Morris, State of New Jersey, as follows:

1. A professional services contract is hereby awarded to Suplee, Clooney & Company to perform Chief Financial Officer services in accordance with its proposal dated February 20, 2018, which is incorporated herein by reference, for a one-year term commencing February 16, 2018 and ending February 15, 2019, for a lump sum amount of \$75,000, payable in equal monthly installments of \$6,250.

2. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution

3. The Contractor shall secure and maintain insurance with the following minimum limits:

Professional Liability/Malpractice	\$1,000,000.00
Comprehensive General Liability	\$1,000,000.00
Comprehensive Automobile Liability	\$1,000,000.00
Workmen's Compensation	Statutory

The certificates of insurance shall be acceptable to the Township Risk Manager and the Township Attorney.

4. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(I), is directed to publish a notice once in the official newspaper stating the nature, duration, service and amount of this contract.

5. This contract shall be charged to budget line item(s) 01-2018-0020-0130-2-00211. The certification of available funds by the Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

**RESOLUTION 18-092
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 18-093
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the February 28, 2018 Township Committee Meeting.

BE IT FURTHER RESOLVED that the Township Committee hereby approves the February 28, 2018 Executive Session Meeting Minutes as redacted by the Township Attorney.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-094
Authorizing Redemption of Outside Lien - #15-0004**

WHEREAS, at the Municipal Tax Sale held on 10-23-2015, a lien was sold on Block 11604, Lot 32.01, also known as 362 Essex Street for \$2,593.31; and,

WHEREAS, this lien, known as Tax Sale Certificate #15-0004, was sold to GRAN-Z Deposit Account for \$2,593.31 and a \$28,000.00 premium; and

WHEREAS, Honora Basilion has redeemed Certificate #15-0004 in the amount of \$21,397.39; and

WHEREAS, the Tax Collector has shown proof that the redemption calculation is correct, all subsequent payment affidavit, if any, has been filed, and redemption monies has been received for redemption refund;

NOW, THREFORE BE IT RESOLVED, that the Chief Financial Officer be authorized to issue a check in the amount of \$21,397.39, payable to GRAN-Z Deposit Account for the redemption of Tax Sale Certificate #15-0004

BE IT FURTHER RESOLVED, that the Chief Financial Officer be authorized to issue a check in the amount of \$28,000.00 (premium) to the aforementioned lien holder.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-095**

**AUTHORIZING THE TOWNSHIP TAX ASSESSOR TO PETITION THE MORRIS
COUNTY BOARD OF TAXATION TO APPROVE AN ANNUAL REASSESSMENT
FOR THE 2019 TAX YEAR**

WHEREAS, the Township of Long Hill has implemented an annual reassessment program; and

WHEREAS, this approach has allowed the Township to proactively adjust property values each year based upon market conditions, which should result in a reduction of tax appeals; and

WHEREAS, the Township Committee, in accordance with the recommendation of Township Tax Assessor Brett Trout, has determined that it is in the Township's best interests to pursue a property reassessment for the 2019 tax year to appropriately adjust property values to better reflect market values;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that it does hereby authorize Township Tax Assessor Brett Trout to petition the Morris County Board of Taxation to approve a real property reassessment for the 2019 tax year.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-096
REAPPOINTING ELECTRICAL SUBCODE OFFICIAL [DELIZIO]**

BE IT RESOLVED that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Eric Delizio is hereby reappointed Part-time Electrical Sub-code Official, at an hourly rate of \$35.00 per hour for a 9 hour week. The appointment is for a four (4) year term beginning March 21, 2018 and ending March 20, 2022.
2. This appointment is made in accordance with § 29-1.1 of the Township Code.
3. The Electrical Sub-code Official is established in the Long Hill Township Construction Code Enforcing Agency and the Construction Official serves as the chief administrator of the Enforcing Agency.
4. The other terms and condition of the Electrical Sub-code's employment are set forth in the Township Personnel Policies and Procedures.

ORDINANCE:

FIRST READING/INTRODUCTION

**TOWNSHIP OF LONG HILL
ORDINANCE #410-18**

AN ORDINANCE CONCERNING PERFORMANCE AND MAINTENANCE

**GUARANTEES AND AMENDING SECTION 183 OF THE TOWNSHIP LAND USE
ORDINANCE ENTITLED “PERFORMANCE AND MAINTENANCE GUARANTEES,
ENGINEERING INSPECTION FEES”**

WHEREAS, Chapter 312 of the Laws of 2016, which became effective January 16, 2018, and which is codified as N.J.S.A. 40:55D-53, made significant changes to the performance and maintenance provisions of the Municipal Land Use Law (“MLUL”); and

WHEREAS, the Township Land Use Ordinance must be amended to reflect those changes;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Section 183 of the Township Land Use Ordinance (1996) as supplemented and amended, is further supplemented and amended as follows:

Section 1. Subsection 183.1 entitled “Performance Guarantees” is amended in its entirety to read as follows:

[See Appendix “A”, which is attached hereto and incorporated herein by reference.]

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and

publication as required by law.

NOTICE

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, March 14, 2018 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, April 11, 2018 at the Municipal Building, 915 Valley Road, Gillette, New Jersey, when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

MOVED by: _____, that Ordinance #410-18 be introduced on first reading and advertised for second reading which is scheduled for the April 11th, 2018 Meeting.

SECONDED by: _____, **ROLL CALL VOTE**

DISCUSSION:

OLD BUSINESS/NEW BUSINESS:

Announcements/Correspondence:

- **NJAW Flushing Schedule**
- Parks and Rec Annual Egg Hunt Sponsored by the Chamber of Commerce at Kantor Memorial Park Saturday, March 24th 10:00am
For Long Hill Residents age 8 and under. (Rain date: Saturday, March 31st 10:00am)

MEETING OPEN TO THE PUBLIC:

- Remarks and Statements Pertaining to Any Matter
- Comments and remarks will be limited to 3 Minutes

ADJOURNMENT