

**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
SEPTEMBER 26, 2018**

7:30 PM OPEN SESSION, Closed Session 6:45 PM

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

STATEMENT OF ADEQUATE NOTICE

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and the Courier News. Notice was also posted on the Township Website. The notice was posted on the bulletin board in the Municipal Building on January 3, 2018 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

EXECUTIVE SESSION

**RESOLUTION #18-252
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Contract:

- Wastewater system

Personnel:

- OEM Pay Scale
- DPW staffing

Contract Negotiations:

- PBA

Investigations:

BE IT FURTHER RESOLVED that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

MOVED by: _____ of the Township Committee of the Township of Long Hill that Resolution #18-252 is hereby approved for Executive Session. **SECONDED** by:

ROLL CALL VOTE:

OPEN PUBLIC MEETING:

PLEDGE OF ALLEGIANCE:

ROLL CALL: Clerk will call the Roll

LIAISON REPORTS:

ADMINISTRATOR’S REPORT:

CONSENT AGENDA RESOLUTIONS:

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution #18-253 through #18-263 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

**RESOLUTION 18-253
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 18-254
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the September 12, 2018 Township Committee Special Meeting.

BE IT FURTHER RESOLVED that the Township Committee hereby approves the September 12, 2018 Executive Session Meeting Minutes as redacted by the Township Attorney.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-255
RESOLUTION AUTHORIZING RELEASE OF ROAD OPENING PERMIT BOND
TO TERENCE GOLDEN**

WHEREAS; TERENCE GOLDEN (“Contractor”) posted a road opening permit bond for electrical service for 26 Metzler Place (Block 10501, Lot 8.02); and

WHEREAS, due to a change in design a road opening permit for electrical service was not needed; and

WHEREAS, Township Engineer, Paul Ferriero has approved the release of the road opening permit bond in the amount of \$2,300 in accordance with N.J.S.A. 40:55D-53.a.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that the bond is hereby released:

**TOWNSHIP OF LONG HILL
RESOLUTION 18-256
AUTHORIZING RELEASE OF PERFORMANCE BOND AND ACCEPTANCE OF MAINTENANCE BOND
FOR MITCHELL ROAD DRAINAGE PROJECT
[REIVAX CONSTRUCTION]**

1. **WHEREAS;** Reivax Contracting Corp. (“Contractor”) has completed the Mitchell Road Drainage Improvement Phase II Project; and
2. **WHEREAS,** Reivax Contracting Corp. posted Performance Bond No. 2255484 for the specified work made payable to the Township of Long Hill; and
3. **WHEREAS,** the Contractor has served notice upon the Township in accordance with the requirements of *N.J.S.A. 40:55D-53* that the specified work have been completed and has requested the return of its performance bond; and
4. **WHEREAS,** Township Engineer Paul Ferriero, in an September 18, 2018 memorandum, approved the release of the performance bond in exchange for a Maintenance Bond in the amount of \$10,295.85 in accordance with *N.J.S.A. 40:55D-53.a.2* for a two (2) year period; and
5. **NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey as follows:
 1. The Maintenance Bond is accepted pending Township Attorney approval
 2. The Performance Bond is hereby released.
 3. Final Payment is authorized in the amount of \$2,059.17

**TOWNSHIP OF LONG HILL
RESOLUTION 18-257
CERTIFYING JUNIOR MEMBERSHIP WITH THE STIRLING
VOLUNTEER FIRE COMPANY**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that **KEVIN BADGER** is a Junior Member of the Stirling Volunteer Fire Company, No. 1.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-258
ADOPTING RULES AND REGULATIONS FOR TOWNSHIP PARKS**

WHEREAS, Township Code Section 11-2 provides that:

“Rules and regulations applicable to Township parks and recreational facilities may be adopted by the Township Committee by resolution. Those rules and regulations are incorporated herein by reference and are enforceable pursuant to [Township Code] Section 11-3”; and

WHEREAS, Township Code Section 11-3 provides that:

“Any person who violates any provision of this chapter, including any rules and regulations adopted by the Township Committee by resolution pursuant to Section 11-2 .

... shall be liable to the penalties stated in Chapter I, Section 1-5 of [the Township Code]; and

WHEREAS, the Township Recreation Advisory Committee has recommended adoption of the "Long Hill Township Recreation Department Park Rules and Regulations" that are attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, pursuant to the provisions of Section 11-2 of the Township Code, as follows:

1. The Long Hill Township Recreation Department Park Rules and Regulations, which are attached hereto and incorporated herein by reference, are hereby adopted, effective immediately.
2. These park rules and regulations shall remain in full force and effect until further action of the Township Committee.
3. In accordance with the provisions of Section 11-3 of the Township Code, any person who violates any of these rules and regulations shall be liable to the penalties stated in Section 1-5 of the Township Code.
4. The Township Recreation Director, in her discretion, may post copies of relevant sections of these rules and regulations at the various Township Parks and Recreation Facilities.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-259
APPROVING USE OF HICKS TRACT BOY SCOUT TROOP 59**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S-18-17 for Boy Scout Troop 59 of Stirling to use the Hicks Tract to hold their annual festivities;

BE IT FURTHER RESOLVED that Troop 59 is authorized the use of Hicks Tract on December 15th, 16th and 19th for their "Christmas in the Woods" program as per letter dated September 10, 2018.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-260
APPROVING SPECIAL EVENT LICENSE
[Oktoberfest]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 18-16 for the event to the "Sponsor" Millington Volunteer Fire Company, for their Special Event, to be held 12:00 PM – 11:30PM on September 29, 2018.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-261**

Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the River Road Improvement Project

NOW, THEREFORE, BE IT RESOLVED that Council of Long Hill Township formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Long Hill Mayor is hereby authorized to submit an electronic grant application identified as application ID 00301 from NJDOT SAGE to the New Jersey Department of Transportation on behalf of the Township of Long Hill.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Long Hill and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-262**

Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Dogwood Terrace Bike Path Project

NOW, THEREFORE, BE IT RESOLVED that Council of Long Hill Township formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Long Hill Mayor is hereby authorized to submit an electronic grant application identified as application ID 00020 from NJDOT SAGE to the New Jersey Department of Transportation on behalf of the Township of Long Hill.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Long Hill and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

RESOLUTION #18-263
APPROVAL OF 2019 TRAIN STATION PARKING FEES

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following are the fees for the 2019 Train Station Parking Permits of the Township of Long Hill:

Millington Train Station	Yearly \$240.00	After July 1 st \$120.00
Stirling Train Station	Yearly \$290.00	After July 1 st \$145.00
Gillette Train Station	Yearly \$340.00	After July 1 st \$170.00
Daily (Millington Only)	\$ 5.00	

BE IT FURTHER RESOLVED, that the Township shall sell 150 parking permits for Millington Train Station, 65 parking permits for Stirling Train Station and 140 parking permits for the Gillette Train Station. Sale date is scheduled for Monday, **December 3, 2018**.

DISCUSSION:

- Film Location Approval – Scott Morris
- HPAC Report/Millington School House
- Dog Park
- Gillette Train Station Lighting
- RFP – Architect Services

OLD BUSINESS/NEW BUSINESS:

ANNOUNCEMENTS/CORRESPONDENCE:

- Flu Shots Wednesday October 17th, Town Hall. Residents \$25, Non-Residents \$35. No charge with valid Medicare Part B card.

MEETING OPEN TO THE PUBLIC:

- Remarks and Statements Pertaining to Any Matter
- Comments and remarks will be limited to 3 Minutes

ADJOURNMENT