



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ  
TOWNSHIP COMMITTEE  
REGULAR SESSION AGENDA  
Wednesday, May 11, 2022  
7:30 PM OPEN SESSION, CLOSED SESSION 7:00 PM**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at [www.longhillnj.gov](http://www.longhillnj.gov) on the Monday preceding the meeting.

The May 11, 2022, Township Committee Meeting will be conducted in person at Long Hill Township Municipal Court located at 915 Valley Road, Gillette.

To participate through Zoom webinar: <https://us02web.zoom.us/j/83578758581>

Or Telephone: +1 929 436 2866

Webinar ID: 835 7875 8581 Passcode: 990065

To watch on website please visit: <http://longhillnj.gov/LHT-TV.html>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

**1. STATEMENT OF PRESIDING OFFICER**

*"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at [www.longhillnj.gov](http://www.longhillnj.gov). A public comment period will be held in the order it is listed on the meeting agenda."*

**2. EXECUTIVE SESSION:**

22-122 EXECUTIVE SESSION

- Personnel – Administrative Assistants

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution 22-122 is hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**3. CALL MEETING TO ORDER:**

**4. PROCLAMATION / PRESENTATIONS**

- Ray Lavender – Eagle Scout Project
- Timothy Sty – Budget WHRHS
- Meyersville Field Parking Presentation

**5. CONSENT AGENDA RESOLUTIONS:**

Resolution No. 22-123 – 22-133 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

22-123 APPROVAL AND RELEASE OF MINUTES

22-124 APPROVING PAYMENT OF BILLS

22-125 ACCEPTING RESIGNATION - MEEHAN

- 22-126 ACCEPTING RESIGNATION – DIRISIO
- 22-127 AUTHORIZATION TO CONDUCT BLOCK PARTY- HOMESTEAD ROAD AND COTTAGE PLACE
- 22-128 AUTHORIZATION TO CONDUCT BLOCK PARTY- ENTRANCE OF INDIAN RUN AND DEER RUN
- 22-129 AUTHORIZATION TO CONDUCT BLOCK PARTY- SKYLINE RIDGE DRIVE
- 22-130 APPROVING FIREWORKS – LHBSA
- 22-131 IN GRADE ADVANCEMENT – GERESI
- 22-132 2022 STIRLING LAKE LIFEGUARDS
- 22-133 CERTIFYING ACTIVE MEMBERSHIP WITH STIRLING VOLUNTEER FIRE COMPANY FOR NEW JERSEY STATE FIREMEN'S ASSOCIATION ELIGIBILITY – MEAD BRIGGS

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution 22-123 through 22-133 are hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

- 22-134 CONFIRMING ORDER FOR SHADE TREE COMMISSION

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution 22-134 is hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**6. LIAISON REPORTS:**

**7. ADMINISTRATOR'S REPORT:**

**8. DISCUSSION:**

- Lounsberry construction fee waiver
- Millington parking
- County dispatch contracts

**9. OLD/NEW BUSINESS:**

**10. ANNOUNCEMENTS:**

- 11. MEETING OPEN TO THE PUBLIC:** Remarks and Statements Pertaining to Any Matter - Comments and remarks will be limited to 3 Minutes

**12. ADJOURNMENT**

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**RESOLUTION 22-122  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Personnel – Administrative Assistants

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**RESOLUTION 22-123  
APPROVAL AND RELEASE OF MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Meeting Minutes of April 27, 2022;

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves April 27, 2022, Executive Session Meeting Minutes as redacted by the Township Attorney.

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**RESOLUTION 22-124  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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**RESOLUTION 22-125  
ACCEPTING RESIGNATION - MEEHAN**

**BE IT RESOLVED**, that the Township Committee hereby accepts the resignation of Alec Meehan from Code Enforcement Officer, effective May 24, 2022.

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**RESOLUTION 22-126  
ACCEPTING RESIGNATION - DIRISIO**

**BE IT RESOLVED**, that the Township Committee hereby accepts the resignation of Dana Dirisio from Administrative Assistant, effective May 12, 2022.

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**RESOLUTION 22-127  
AUTHORIZATION TO CONDUCT BLOCK PARTY- HOMESTEAD ROAD AND COTTAGE PLACE**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill does hereby approve the request for a block party on Homestead Road and Cottage Place on Saturday, June 11<sup>th</sup>, 2022 from 3:30pm until 10:00pm, as noted in an email received on April 22, 2022.

**BE IT FURTHER RESOLVED** that the Township Committee does hereby approve the request for the road closure(s) with the provision that barricades are obtained from the Department of Public Works.

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**RESOLUTION 22-128  
AUTHORIZATION TO CONDUCT BLOCK PARTY- ENTRANCE OF INDIAN RUN AND DEER RUN**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill does hereby approve the request for a block party to entrance of Indian Run and Deer Run on Saturday, June 12<sup>th</sup>, 2022, from 3:00 p.m. until 6:00 p.m., as noted in an email received on May 3, 2022.

**BE IT FURTHER RESOLVED** that the Township Committee does hereby approve the request for the road closure(s) with the provision that barricades are obtained from the Department of Public Works.

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**RESOLUTION 22-129  
AUTHORIZATION TO CONDUCT BLOCK PARTY- SKYLINE RIDGE DRIVE**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill does hereby approve the request for a block party to entrance of 120 Dogwood Terrace and 33 Nottingham Way on Saturday, May 28<sup>th</sup>, 2022, from 12:00 p.m. until 11:59 p.m., as noted in an email received on May 3, 2022.

**BE IT FURTHER RESOLVED** that the Township Committee does hereby approve the request for the road closure(s) with the provision that barricades are obtained from the Department of Public Works.

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**RESOLUTION 22-130  
APPROVING FIREWORKS - LHBSA**

**WHEREAS**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Fire Official, that all documents have been reviewed and are in good order, municipal fee for firework permit has been waived, does hereby approve fireworks conducted by Garden State Fireworks, Inc of Millington on June 4<sup>th</sup>, 2022 at Poplar Drive Baseball Fields between 9:00-9:30pm and that all necessary permits have been approved.

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**RESOLUTION 22-131  
IN GRADE ADVANCEMENT – GERESI**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Ahmed Naga, does hereby approve the grade advancement of Officer Chris Geresi to Officer Grade VIII, effective June 1, 2022 at an annual salary of \$71,721.00.

**BE IT FURTHER RESOLVED**, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

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**RESOLUTION 22-132  
2022 STIRLING LAKE LIFEGUARDS**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Lake Director, that the following be appointed to the 2022 Stirling Lake Personnel effective May 28, 2022:

<b>2022 Stirling Lake Employees</b>		<b>Position</b>	<b>Hourly Rate</b>
Eggers	Gavin	Lifeguard	\$ 16.00
Fullman	Jacob	Lifeguard	\$ 15.00
Han	Peijin (Hannah)	Lifeguard	\$ 17.00
Karski	Allison	Head Lifeguard	\$ 18.00
Karski	Christopher	Ass't Lake Director	\$ 22.00
Koller	Madeleine	Lifeguard	\$ 16.00
Lange	Leia	Lifeguard	\$ 15.00
Lange	Nora	Lifeguard	\$ 16.00
Marshall	Brady	Lifeguard	\$ 15.00
Misitchelli	Richard	Lifeguard	\$ 16.00

Morris	Nick	Lifeguard	\$ 16.00
Scanlon	Timothy	Ass't Lake Director	\$ 22.00

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**RESOLUTION 22-133  
CERTIFYING ACTIVE MEMBERSHIP WITH STIRLING VOLUNTEER FIRE COMPANY FOR NEW  
JERSEY STATE FIREMEN'S ASSOCIATION ELIGIBILITY – MEAD BRIGGS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby certify that **Mead Briggs** is an active member of the Stirling Volunteer Fire Company and are eligible to be a member of the New Jersey State Firemen's Association.

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**RESOLUTION 22-134  
CONFIRMING ORDER FOR SHADE TREE COMMISSION**

**WHEREAS**, the Township has enacted purchasing policies that delineate the process that must be followed for all procurement; and

**WHEREAS**, Township policy requires compliance with the NJ Local Public Contract Law; and

**WHEREAS**, the law and policy require that funds for all purchases must be encumbered prior to ordering any goods or services; and

**WHEREAS**, the Shade Tree Commission purchased trees from Rose Valley Nursery for the Challenge Grant without encumbering funds or obtaining a purchase order; and

**WHEREAS**, a confirming order is defined, in part, as a purchase made without having a valid purchase order number/encumbrance of funds.

**NOW THEREFORE BE IT RESOLVED** that the Township Committee acknowledges that the proper purchasing procedure was not followed and that a confirming order was placed; and hereby authorizes the purchase from Rose Valley in the amount of \$2,413.25.

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