

**TOWNSHIP OF LONG HILL
RESOLUTION 24-111
ESTABLISHING PROCEDURE FOR DETERMINING WHEN EMERGENCY PURCHASING MAY BE
IMPLEMENTED**

WHEREAS, the Department of Community Affairs' rule concerning emergency purchases and contracts provides in relevant part that:

"The governing body of each contracting unit shall adopt rules or regulations . . . to ensure that there is a procedure for determining and confirming the existence of an emergency and that the provisions for emergency purchasing pursuant to N.J.S.A. 40A:11-6 . . . may be implemented. Such rules or regulations shall include such provisions that ensure that if initially designated individuals are not available, there is a designated chain of command to ensure that there are always appropriate individuals available to make such decisions. ' (N.J.A.C. 5:34-6.1); and

WHEREAS, Resolution 21-268 designated the mayor as the official authorized to make that decision and

WHEREAS, the Township Committee has determined that Township Chief Financial Officer ("CFO") is the official best qualified to make that decision.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

1. The Township Chief Financial Officer ("CFO") is hereby as the person responsible for determining and confirming the existence of an emergency and that the provisions for emergency purchasing pursuant to *N.J.S.A. 40A:11-6* may be implemented.
2. In the absence of the CFO, the Township Qualified Purchasing Agent ("QPA") is hereby designated as the person responsible for determining and confirming the existence of an emergency and that the provisions for emergency purchasing pursuant to *N.J.S.A. 40A:11-6* may be implemented.
3. In the absence of both the CFO and the QPA, the Township Administrator shall be designated as the person responsible for determining and confirming the existence of an emergency and that the provisions for emergency purchasing pursuant to *N.J.S.A. 40A:11-6* may be implemented.
4. This Resolution shall take effect immediately.

| INTRODUCED | SECONDED | COMMITTEE | AYE | NAY | ABSTAIN | ABSENT |
|------------|----------|-----------|-----|-----|---------|--------|
| x | | DORSI | x | | | |
| | | LAVENDER | x | | | |
| | | PISERCHIA | | | | x |
| | | RAE | | | | x |
| | x | VERLEZZA | x | | | |

I, Megan Phillips, Township Clerk of the Township of Long Hill, County of Morris, State of New Jersey, hereby certify this to be a true copy of a resolution adopted by the Township Committee March 27, 2024.



Megan Phillips, RMC
Township Clerk