



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ  
TOWNSHIP COMMITTEE  
REGULAR SESSION AGENDA  
Wednesday, May 22, 2024  
7:30PM OPEN SESSION, 6:45PM CLOSED SESSION**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at [www.longhillnj.gov](http://www.longhillnj.gov) on the Monday preceding the meeting.

The May 22, 2024, Township Committee Meeting will be conducted in person at Long Hill Township Municipal Court is located at 915 Valley Road, Gillette.

To participate through Zoom webinar:

<https://us02web.zoom.us/j/84847023764?pwd=VEM4S0xKQIF1YkZ4UWNyNWVXZEJOQT09>

Or Telephone: +1 929 436 2866

Webinar ID: 848 4702 3764 Passcode: 182671

To watch on website please visit: <http://longhillnj.gov/LHT-TV.html>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

**1. STATEMENT OF PRESIDING OFFICER**

*"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at [www.longhillnj.gov](http://www.longhillnj.gov). A public comment period will be held in the order it is listed on the meeting agenda.*

**2. EXECUTIVE SESSION:**

24-147 EXECUTIVE SESSION

- Litigation - Tax Foreclosure

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution 24-147 is hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**3. CALL MEETING TO ORDER:**

**4. ORDINANCE(S):**

**ORDINANCE 539-24 (FIRST READING / INTRODUCTION)**

**REPEALING ORDINANCE 498-2022 THAT ADOPTED A REDEVELOPMENT PLAN; REPEALING RESOLUTION 22-291 THAT APPROVED A REVELOPMENT AGREEMENT; AND REPEALING ORDINANCE 512-23 THAT APPROVED A PILOT FOR 1106-1122 VALLEY ROAD (BLOCK 11401, LOT 7) (THE FORMER "CAR WASH" SITE)**

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, May 22, 2024 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, June 26, 2024, by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to Wednesday, June 26, 2024, public agenda, or email [municipalclerk@longhillnj.gov](mailto:municipalclerk@longhillnj.gov).

**MOVED** by: \_\_\_\_\_, that Ordinance 539-24 be adopted. **SECONDED** by: \_\_\_\_\_,  
**ROLL CALL VOTE**

**ORDINANCE 534-24 (SECOND READING / ADOPTION)**

**AN ORDINANCE REGULATING TEMPORARY MOBILE RETAIL FOOD ESTABLISHMENTS (COMMONLY KNOWN AS "FOOD TRUCKS") AND SUPPLEMENTING AND AMENDING CHAPTER 4 OF THE TOWNSHIP CODE ENTITLED "GENERAL LICENSING"**

**PUBLIC HEARING**

**MOVED by:** \_\_\_\_\_, that Ordinance 534-24 be adopted. **SECONDED** by: \_\_\_\_\_,  
**ROLL CALL VOTE**

**ORDINANCE 535-24 (SECOND READING / ADOPTION)**

**AN ORDINANCE CONCERNING SPECIAL EVENTS AND SUPPLEMENTING AND AMENDING CHAPTER 4 OF THE TOWNSHIP CODE ENTITLED "GENERAL LICENSING"**

**PUBLIC HEARING**

**MOVED by:** \_\_\_\_\_, that Ordinance 535-24 be adopted. **SECONDED** by: \_\_\_\_\_,  
**ROLL CALL VOTE**

**ORDINANCE 536-24 (SECOND READING / ADOPTION)**

**AN ORDINANCE CONCERNING UNIFORM FIRE CODE FEES AND AMENDING CHAPTER 17 OF THE TOWNSHIP CODE ENTITLED "FIRE PREVENTION"**

**PUBLIC HEARING**

**MOVED by:** \_\_\_\_\_, that Ordinance 536-24 be adopted. **SECONDED** by: \_\_\_\_\_,  
**ROLL CALL VOTE**

**ORDINANCE 537-24 (SECOND READING / ADOPTION)**

**AN ORDINANCE CONCERNING COMMERCIAL CANVASSERS, SOLICITORS AND PEDDLERS AND AMENDING SECTION 4-3 OF THE TOWNSHIP CODE**

**PUBLIC HEARING**

**MOVED by:** \_\_\_\_\_, that Ordinance 537-24 be adopted. **SECONDED** by: \_\_\_\_\_,  
**ROLL CALL VOTE**

**ORDINANCE 538-24 (SECOND READING / ADOPTION)**

**AN ORDINANCE ABOLISHING THE COMMUNICATIONS ADVISORY COMMITTEE AND REPEALING SECTION 2-38 OF THE TOWNSHIP CODE**

**PUBLIC HEARING**

**MOVED by:** \_\_\_\_\_, that Ordinance 538-24 be adopted. **SECONDED** by: \_\_\_\_\_,  
**ROLL CALL VOTE**

**5. CONSENT AGENDA RESOLUTIONS:**

Resolution No. 24-148 – 24-156 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

24-149	APPROVING PAYMENT OF BILLS
24-150	AUTHORIZATION TO CONDUCT BLOCK PARTY- SKYLINE RIDGE DRIVE
24-151	IN GRADE ADVANCEMENT – NOVOTNY
24-152	IN GRADE ADVANCEMENT – MCAVOY
24-153	IN GRADE ADVANCEMENT – GERESI
24-154	LIMITED BREWERY OFF-PREMISES APPLICATION [OAKFLOWER BREWERY]
24-155	APPROVING SPECIAL EVENT LICENSE – LONG HILL TWP PBA 322 – PRO WRESTLING EVENT
24-156	2024 TEMPORARY BUDGET

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution 24-148 through 24-156 are hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**6. LIAISON REPORTS:**

**7. ADMINISTRATOR'S REPORT:**

**8. DISCUSSION:**

- Parking Regulations
- Open Permits during home sale closing
- Affordable Housing
- NJAW

**9. OLD/NEW BUSINESS:**

**10. ANNOUNCEMENTS:**

**11. MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter - Comments and remarks will be limited to 3 Minutes**

**12. ADJOURNMENT**

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**RESOLUTION 24-147  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Litigation - Tax Foreclosure

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**ORDINANCE 539-24**

**REPEALING ORDINANCE 498-2022 THAT ADOPTED A REDEVELOPMENT PLAN; REPEALING RESOLUTION 22-291 THAT APPROVED A REVELOPMENT AGREEMENT; AND REPEALING ORDINANCE 512-23 THAT APPROVED A PILOT FOR 1106-1122 VALLEY ROAD (BLOCK 11401, LOT 7) (THE FORMER “CAR WASH” SITE)**

**WHEREAS**, after complying with all procedural requirements required under the Local Redevelopment and Housing Law (N.J.S.A. 40A:12A-1, et seq) (“LRHL”), and the Municipal Land Use Law (“MLUL”), the Township Committee adopted Ordinance 498-22 “Adopting 1106-1122 Valley Road Redevelopment Plan, Block 11401, Lot 7 (a/k/a the Former Car Wash Site)” (the “Property”) on September 28, 2022; and

**WHEREAS**, the Township then authorized a redevelopment agreement with the redeveloper of the Property, Stirling SL Urban Renewal LLC, by adopting Resolution 22-291 adopted on December 14, 2022; and

**WHEREAS**, in accordance with the Long-Term Tax Exemption Law, N.J.S.A. 40A:20-1, et seq., the Township adopted Ordinance 512-23 on April 12, 2023, “Approving a Long-Term Tax Exemption and Authorizing the Execution of a Financial Agreement [PILOT] with Stirling SL Urban Renewal LLC”; and

**WHEREAS**, Stirling SL Urban Renewal LLC is no longer under contract to purchase the Property and has no objection to the Township’s cancelling the redevelopment plan, the redevelopment agreement and the PILOT;

**NOW THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

**Section 1.** Ordinance 498-22 “Adopting 1106-1122 Valley Road Redevelopment Plan, Block 11401, Lot 7 (a/k/a the Former Car Wash Site)” is hereby repealed.

**Section 2.** Resolution 22-291 “Authorizing and Approving a Redevelopment Agreement by and between the Township of Long Hill... and Stirling SL Urban Renewal LLC....” is hereby repealed.

**Section 3.** Ordinance 512-23 entitled “An Ordinance Approving an Application for a Long-Term Tax Exemption and Authorizing the Execution of a Financial Agreement with Stirling SL Urban Renewal, LLC” is hereby repealed.

**Section 4.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 5.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this

ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 6.** This ordinance shall take effect immediately upon final passage and publication as required by law.

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**ORDINANCE 534-24**  
**AN ORDINANCE REGULATING TEMPORARY MOBILE RETAIL FOOD ESTABLISHMENTS**  
**(COMMONLY KNOWN AS “FOOD TRUCKS”) AND SUPPLEMENTING AND AMENDING CHAPTER 4**  
**OF THE TOWNSHIP CODE ENTITLED “GENERAL LICENSING”**

**WHEREAS**, food trucks have become more common and more popular; and

**WHEREAS**, the Township Committee wishes to regulate food trucks in the Township;

**NOW THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Chapter 4 of the Township Code entitled “General Licensing” is hereby supplemented and amended as follows:

**Section 1.** There is hereby created a new section 4-7 entitled “Temporary Mobile Retail Food Establishments” which reads as follows:

**“§ 4-7 Temporary Mobile Retail Food Establishments**

**§ 4-7.1 License required.**

It shall be unlawful for any temporary mobile retail food establishment, as defined in this section, to engage in any such business in Long Hill Township without having first obtained a valid temporary mobile retail food establishment license from the Municipal Clerk in compliance with the provisions of this chapter.

**§ 4-7.2 Definitions.**

When used in this chapter, the following terms shall have the following meanings:

**TEMPORARY MOBILE RETAIL FOOD ESTABLISHMENT**

Any movable restaurant, truck, van, trailer, cart, bicycle, watercraft or other moveable unit, including hand-carried, portable containers in or on which food or beverage is transported, stored or prepared for retail sale or given away at temporary locations.

**§ 4-7.3 Application information and fee.**

A. Applicants for a temporary mobile retail food establishment license under this chapter must file an application, in writing with the Municipal Clerk at least fourteen (14) calendar days prior to the event, that includes the following information:

1. The name of the applicant; if a corporation, the names and addresses of the president and secretary shall be set forth; if a partnership, the names and addresses of all partners shall be set forth; if a limited liability company, the names and addresses of all members shall be set forth.
2. The name under which the business is to be conducted.
3. The present mailing address, telephone number and email address of the business.
4. The location at which the temporary mobile retail food establishment will be conducting business.
5. The date(s) and times the temporary mobile retail food establishment will be conducting business.

6. Whether or not the applicant has ever had a license to operate a temporary mobile retail food establishment denied or revoked in any municipality in the State of New Jersey. If such license has been denied or revoked, the applicant shall set forth in detail the facts leading to such denial or revocation.
  7. Written consent from the property owner (if the event is being conducted on private property) authorizing the temporary mobile retail food establishment to conduct business on the property.
- B. The temporary mobile retail food establishment license shall be valid for the then current calendar year and will expire on December 31 of that year.
- C. At the time of filing the application, a fee of \$100 shall be paid to the Municipal Clerk.

**§ 4-7.4 Temporary mobile retail food establishment rules and regulations.**

Property owners may invite a temporary mobile retail food establishment on their premises subject to the following rules and regulations.

- A. The property is located in any of the nonresidential zones enumerated in section LU-121.1 of the Township Code:
- B. Property owners may invite a temporary mobile retail food establishment to be on their property for a total of not more than three times per calendar week and for no more than eight hours per day. At all other times, the vehicle and all associated materials and equipment must be removed from the site.
- C. No temporary mobile retail food establishment shall operate before 7:00 a.m. or after 10:00 p.m. This period does not include setup or breakdown operations, which shall not exceed 30 minutes.
- D. Temporary mobile retail food establishments may operate from a legal on street parking location or from a legal off-street parking space(s) on the property which shall not constitute one of the minimum required parking spaces for any other use on site. Vehicles parked on the street shall be subject to all applicable traffic regulations, including, but not limited to time restrictions.
- E. Temporary mobile retail food establishments shall not obstruct or interfere with the free flow of vehicle or pedestrian traffic and shall not park in any fire lane, access aisle, minimum required front, side or rear yard setback, sidewalk, sight triangle or public right of way in any area in which parking is not permitted.
- F. Temporary mobile retail food establishments shall not verbally solicit business from pedestrians or persons in vehicles and shall not sell to persons in vehicles.
- G. No amplified music or loud speakers shall be permitted.
- H. No lighting shall be provided, except that localized lighting may be used on or in the temporary mobile retail food establishment for the purpose of inside food preparation and menu illumination, and low watt decorative lighting may be used.
- I. Temporary mobile retail food establishments shall not display any signs other than those exhibited on the temporary mobile retail food establishment, except that one sandwich board sign, which shall not exceed 12 square feet and which shall not obstruct vehicular or pedestrian traffic shall be permitted.
- J. Temporary mobile retail food establishment operations shall be limited to the sale of food and beverage. No sales or service of alcohol shall be allowed by temporary mobile retail food establishments.
- K. Temporary mobile retail food establishments shall provide at least one trash receptacle and one

recycling receptacle for use by patrons and in a convenient location that does not impede vehicular or pedestrian traffic. All litter or debris generated within a minimum of fifty-foot radius of the temporary mobile retail food establishment shall be collected and removed by the temporary mobile retail food establishment.

- L. All associated equipment and operations shall be self-contained within the temporary mobile retail food establishment. No furniture, tables, chairs, umbrellas, grills, generators, extension cords, tents, pop-ups, flags, banners, propane tanks or structures shall be placed outside or attached to any sign, light pole, tree or similar object, except that one small table used in the preparation of the products being sold, not exceeding 18 square feet shall be permitted outside as long as it does not obstruct vehicular or pedestrian traffic.
- M. No temporary mobile retail food establishment shall tie into any on-site utilities (electric, gas, potable water, sanitary facilities, etc.) and must be self-contained units. All trash, liquid waste, grease, etc., associated with the operation shall be removed at the end of each day and shall not be disposed in a building on site, storm drain, sidewalk, street or landscape area.
- N. At all times the temporary mobile retail food establishment shall have the following documents in its possession and present to a Township Official upon request:
  1. A valid Long Hill Township temporary mobile retail food establishment license.
  2. A valid retail food establishment license from the Long Hill Board of Health pursuant to Chapter **BH3** of the Code of Long Hill Township.
  3. A valid fire safety permit from the Long Hill Fire Official pursuant N.J.A.C. 5:70 et seq.

#### **4-7.5 Insurance; Indemnity Agreement.**

No temporary mobile retail food establishment permit, until the sponsor provides the Township Clerk with the following documents:

- a) Certificate of insurance showing that the sponsor has blanket coverage of \$1,000,000 for liability for bodily injury and/or property damage. In the case of special events which present a special or extraordinary exposure (e.g. fireworks displays, concerts, etc.) the sponsor shall provide liability insurance in an amount set by the Township Committee upon the recommendation of the Township's insurance carrier or insurance consultant. Such insurance policy shall specifically cover all concessionaires. If the special event is held on Township property or on public streets and/or sidewalks with the consent of the Township Committee, the required certificate of insurance must also name the Township as an additional insured.
- b) A properly executed indemnity and hold harmless agreement, by which the sponsor agrees to hold the Township harmless and indemnify the Township against any claims brought or actions filed against the Township as the result of the special event whether such claims or actions are rightfully or wrongfully brought or filed. Such agreement shall be in a form acceptable to the Township Attorney.

#### **§ 4-7.6 Exemptions.**

The following activities shall be exempt from this chapter and shall not be required to obtain a Temporary Mobile Retail Food license from the Township Clerk, but shall be required to a retail food establishment license and fire safety permit, when applicable:

- A. Frozen confection vendors going from place to place or from street to street soliciting orders.
- B. Temporary mobile retail food establishments that serve a site that is actively under construction pursuant to a valid building permit and do not vend to the general public during their stop and if

their presence on site is limited to when they are actively engaged in sales and .

- C. Temporary mobile retail food establishments at special events that have obtained licenses pursuant to section 4-6 of this Code shall be exempt from paragraphs A,B, C, E, F, H and I of the rules and regulations set forth in Section 4-7.4 above.
- D. Temporary mobile retail food establishments at block parties in residential neighborhoods that have obtained licenses pursuant to section 4-6 of this Code (not to exceed 4 in any one calendar year) shall be exempt from paragraphs A,B, C, E, F, H and I of the rules and regulations set forth in Section 4-7.4 above.

**§ 4-7.7 Enforcement.**

This chapter shall be enforced by the Police Department (for violation of traffic and parking regulations) , the Code Enforcement Officer, the Zoning Officer, the Fire Marshal or the Health Officer.

**§ 4-7.8 Violations and penalties.**

A violation of any provision of this chapter shall be punishable as provided in § 1-5 of this Code.

**Section 2.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 3.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 4.** This ordinance shall take effect immediately upon final passage and publication as required by law.

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**ORDINANCE 535-24**  
**AN ORDINANCE CONCERNING SPECIAL EVENTS AND SUPPLEMENTING AND AMENDING**  
**CHAPTER 4 OF THE TOWNSHIP CODE ENTITLED "GENERAL LICENSING"**

**BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey, that Chapter 4 of the Township Code entitled "General Licensing" is hereby supplemented and amended as follows:

**Section 1.** Section 4-6 entitled "Special Events" is supplemented and amended to read as follows:

**§ 4-6 SPECIAL EVENTS.**

**§ 4-6.1 Definitions.**

**CONCESSIONAIRE**

Shall mean and include any party who is present or occupies space at any special event for the purpose of selling or displaying for sale any item of tangible personal property, including food and beverages.

**SPECIAL EVENT**

~~Shall mean and include a festival, fair, circus, carnival, celebration, parade, gathering, exhibition or any event which includes the sale of items of tangible personal property, including food and beverages, at one or more locations and requires approval by the governing body at which there are temporarily multiple concessionaires occupying space allotted to each such concessionaire for the purpose of selling or~~



~~displaying for sale any item of tangible personal property, including food and beverages. This definition shall also apply where a concessionaire has been admitted to the general location wherein a special event is taking place but where the concessionaire is not allotted any specific location.~~

Shall mean and include a street fair, television or movie filming, bicycle race, car show, carnival or circus, concert, fair, farmer's market, festival, fireworks display, flea market, foot race, marathon or run, parade, or walkathon, block party, or similar event, which:

- a. Is open to the general public; or
- b. Will generate a parking or traffic flow situation that could interfere with the movement of normal vehicular or pedestrian traffic or emergency vehicles, or requires the closure of a public street or streets; or
- c. Requires the expenditure of municipal resources by the Department of Public Works, the Police Department or the Fire Department.
- d. Is proposed to take place at a municipal park or facility, whether the event is open to the general public or not, if the anticipated number of attendees constitutes a special event in the judgment of the Township Recreation Director.

Special events shall be permitted only with the prior approval of the Township Committee.

Any event sponsored by the Township or by any quasi-municipal entity like the volunteer fire companies or the first aid squad shall not be considered a special event.

## **SPONSOR**

Shall mean and include any party who is responsible for the operation of a special event.

### **§ 4-6.2 Notification of Proposed Special Event. [RESERVED]**

~~Any sponsor who proposes to conduct a special event as defined herein shall notify the Township Clerk in writing at least 45-60 days in advance of the date of the proposed special event on a form provided by the Township. The form shall specify the date, location and hours of operation of the proposed special event. Where any sponsor contemplates conducting a special event on more than one date within the same calendar year, he may specify all the contemplated dates on a single written form provided by the Township. Any sponsor canceling any proposed special event shall notify the Township Clerk of any such cancellation as soon in advance of the cancellation as is practical. In no event shall notification excuse compliance with other ordinances, notwithstanding that same shall not be disclosed by the Township Clerk.~~

### **§ 4-6.3 Licenses Required. [RESERVED]**

~~No sponsor shall conduct a special event without first having obtained a special events license from the Township Committee. No concessionaire shall sell or display for sale any item of tangible personal property, food or beverage without first having obtained a concessionaire's license from the Township Clerk.~~

### **§ 4-6.4 Applications for Licenses. License Required; Application.**

- a) Special Event License. No sponsor shall conduct a special event without first having obtained a special events license from the Township Committee. Application for special event license hereunder shall be filed in writing on a form to be provided by the Township and shall be filed with the Township Clerk at least 45 days in advance of the date of the proposed special event. Where any sponsor contemplates conducting a special event on more than one date within the same calendar year, he or she may specify all the contemplated dates on a single written form provided by the Township. Any sponsor canceling any proposed special event shall notify the Township Clerk of any such cancellation as soon in advance of the cancellation as is practical. No concessionaire shall sell or display for sale any item of tangible personal property, food or beverage without first having obtained a concessionaire's license from the Township Clerk.
- b) The application shall specify:

1. The name and address of the applicant and the person or organizer running the special event, and if a firm, corporation, partnership or association, the principal officers and owners having an interest in excess of 10%, and their addresses.
2. A detailed description of the special event.
3. A general description of the types of merchandise, food and beverages that will be offered for sale by the sponsor and concessionaires.
4. The date and places of proposed sale of merchandise, food and beverages.
5. ~~The amount of the escrow deposit required by Subsection 4-6.5A below. The Police Department's estimate of the cost of providing police coverage for the event below shall be attached to the application.~~
6. ~~If the sponsor is seeking a waiver from the requirement that it pay for the cost of police coverage for the special event pursuant to Subsection 4-6.5A below, the application shall also include the following:~~
  - a) ~~A copy of the organization's 501c3 exemption.~~
  - b) ~~A list of the organizations to whom the proceeds of the event will be donated and the percentage that will be donated to each of the organizations.~~
  - c) ~~An estimated amount and list of the anticipated administrative costs.~~
  - d) ~~Within 30 days after the conclusion of the special event, the sponsor of the special event shall provide the Township Administrator with an accounting of the event specifying, the gross amount received, the administrative costs, and the amounts donated to qualified Township organizations.~~
  - e) ~~Concessionaires' Licenses. Applications for concessionaires' licenses hereunder shall be filed in writing on a form to be provided by the Township and shall be filed with the Township Clerk.~~
- c) Social Affair Alcoholic Beverage Permits. Any qualified civic, religious, educational, charitable, fraternal, social, recreational or nonprofit organization that wishes to serve alcoholic beverages at a special event must first obtain a special permit for social affairs in accordance with State law and the applicable Division of Alcoholic Beverage Control regulations. That application which is submitted to the Division of Alcoholic Beverage Control must be approved by the Township Committee and endorsed by the Township Clerk and the Chief of Police. In order to allow the Township Police Department sufficient time to conduct the required background investigations, all such applications must be submitted to the Township Clerk at least forty-five (45) days prior to the first event to be covered by the ABC special permit. The Chief of Police or his designee is authorized to obtain criminal history record information background checks for noncriminal purposes in accordance with N.J.A.C. 13:59-1.1 to 1.6 on all persons required to be named on the application. The applicant shall be required to submit with its application the full amount of the fees the Township will have to remit to the State Bureau of Investigation to process these criminal history record information background checks.

**§ 4-6.5 Insurance; Indemnity Agreement.**

No license shall be granted for the holding of any special event within the corporate limits of the Township, until the sponsor provides the Township Clerk with the following documents:

- a. Certificate of insurance showing that the sponsor has blanket coverage of \$1,000,000 for liability for bodily injury and/or property damage. In the case of special events which present a special or extraordinary exposure (e.g., fireworks displays, concerts, etc.) the sponsor shall provide liability insurance in an amount set by the Township Committee upon the recommendation of the Township's insurance carrier or insurance consultant. Such insurance policy shall specifically cover all concessionaires. If the special event is held on Township property or on public streets and/or sidewalks with the consent of the Township Committee, the required certificate of insurance must also name the Township as an additional insured.
- b. A properly executed indemnity and hold harmless agreement, by which the sponsor agrees to hold the Township harmless and indemnify the Township against any claims brought or actions filed against the Township as the result of the special event whether such claims or actions are rightfully or wrongfully brought or filed. Such agreement shall be in a form acceptable to the Township Attorney.

**§ 4-6.5A Police Coverage at Special Events.**

- a. Except as provided below, all sponsors of special events shall be responsible for the cost of the Township's providing police coverage at the special event. If the sponsor is not exempt pursuant to this section, it shall consult with the Chief of Police, or his designee, prior to the submission of its application for a special event license, to ascertain the police coverage that will be required at the event and the estimated cost of providing such coverage. For purposes of this subsection, "police coverage" shall include traffic regulation and crowd control necessitated by the event. If the sponsor is not exempt, it must deposit with the Police Department or its third part agent an escrow deposit in accordance with the Police Department's estimate. No permit will be issued until either the sponsor has deposited the required escrow or been deemed exempt pursuant to Subsection **b** below. At the conclusion of the event, the Township will draw down against that escrow deposit to pay for police coverage at the event. Any excess deposit will be returned to the sponsor without interest. If the amount deposited was not sufficient to cover the amount of police coverage at the special event, the sponsor shall reimburse the Township for that additional cost.
- b. The sponsor shall not be responsible for the cost of providing police coverage at its special event if all of the following requirements are met:
  1. The sponsor is a Long Hill Township nonprofit entity, ~~which has been granted 501c3 or 501c6 status by the IRS, such as:~~
    - (a) ~~Long Hill Township First Aid Squad.~~
    - (b) ~~Stirling Fire Company.~~
    - (c) ~~Millington Fire Company.~~
    - (d) ~~FORCE.~~
    - (e) ~~Chamber of Commerce.~~
    - (f) ~~Long Hill Senior Center/Senior Club.~~
    - (g) ~~Long Hill Township and Watchung Hills Regional Boards of Education and affiliated groups.~~
    - (h) ~~Education and affiliated groups.~~
    - (i) ~~Friends of Long Hill Township Citizen Corps Programs.~~
    - (j) ~~Stirling American Legion Post.~~
    - (k) ~~Any Boy Scout, Girl Scout, Cub Scout, Brownie, Camp Fire Girl, or similar organization based in Long Hill Township.~~
    - (l) ~~Any youth recreation league based in Long Hill Township including but not limited to the Long Hill Township Little League, Long Hill Lacrosse, Watchung Hills Soccer Association, and Long Hill Township Softball Association.~~
    - (m) ~~Long Hill Township Public Library.~~
    - (n) ~~Long Hill Township Historical Society.~~

2. All of the proceeds of the special event, less reasonable administrative costs, are donated to Long Hill Township civic, charitable and service organizations.
3. If the sponsor is seeking a waiver from the requirement that it pay for the cost of police coverage for the special event pursuant to this Subsection 4-6.5A, the application shall also include the following:
  - a. A copy of the organization's 501(c)(3) or 501(c)(6) exemption.
  - b. A list of the organizations to whom the proceeds of the event will be donated and the percentage that will be donated to each of the organizations.
  - c. An estimated amount and list of the anticipated administrative costs.
  - d. Within 30 days after the conclusion of the special event, the sponsor of the special event shall provide the Township Administrator with an accounting of the event specifying, the gross amount received, the administrative costs, and the amounts donated to qualified Township organizations.

§ 4-6.6 **Licenses; Fees.**

- a) Special Event Fee. The fee for a special event shall be set by resolution of the Township Committee. The license so issued shall be valid only for the date or dates endorsed upon the license. In the event the special event as defined above shall be scheduled for a Saturday of any week and the same shall be scheduled as a two-day event, any license issued on Saturday of said weekend shall be valid for Sunday following without additional application or payment of fee, notwithstanding the provisions hereof. The Township shall not refund any fee, or portion thereof, paid hereunder, for any reason.

~~A separate concessionaire's license or endorsement shall be obtained for each date on which a concessionaire proposes to sell or offer for sale any item of tangible personal property, food or beverage as set forth herein. However, the Township Committee may issue a concessionaire's license with more than one date of proposed sale endorsed thereon, provided that the applicant shall pay the daily fee for each proposed date of sale in advance.~~

~~The Township shall not refund any fee, or portion thereof, paid hereunder, for any reason.~~

~~A separate license shall be obtained by every concessionaire for each separate location or space allotted to that concessionaire for the purpose of selling or offering for sale any item of tangible personal property, food or beverage as set forth herein.~~

- ~~b) Display of License. All concessionaire's licenses issued hereunder shall be prominently displayed by the of any such sale. No sponsor shall allow any concessionaire to sell or display for sale any item of tangible personal property, food or beverage unless the concessionaire prominently displays at all times a valid concessionaire's license at the location allocated to the concessionaire.~~
- e) b. Other Requirements. The sponsor and all concessionaires shall obtain all required food, fire and health permits and insurance coverages required by section 4-6.5 above and shall comply with all health, safety and other applicable ordinances, statutes and regulations. All required health certificates shall be displayed at each vendor's location in accordance with law.
- c) All temporary mobile retail food establishments located on the site of a special event shall obtain licenses and comply with all of the requirements of Township Code section 4-7.

**§ 4-6.7 Cancellation of Special Events.**

A sponsor may postpone a scheduled special event to a rain date previously approved by the Township Committee, without obtaining new licenses and without the payment of any additional fees. The sponsor shall immediately notify the Township Clerk in writing when a special event has been postponed to its previously approved rain date.

**§ 4-6.8 Violations and Penalties.**

Any falsification of information contained in an application or failure to comply with any other provision of this section shall result in immediate revocation of the Sponsor's license. In addition, any person violating any of the provisions of this section shall, upon conviction thereof, be liable to the penalties stated in Chapter 1, § 1-5.

**Section 2.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 3.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 4.** This ordinance shall take effect immediately upon final passage and publication as required by law.

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**ORDINANCE 536-24  
AN ORDINANCE CONCERNING UNIFORM FIRE CODE FEES AND AMENDING CHAPTER 17 OF  
THE TOWNSHIP CODE ENTITLED "FIRE PREVENTION"**

**BE IT ORDAINED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that Chapter 17 of the Township Code entitled "Fire Prevention" is hereby amended as follows:

Section 1. **Subsection 17-1.7 entitled "Fees" is hereby amended to read as follow**

**§ 17-1.7 Fees.**

- a. Uniform Fire Code Fees. Permit fees shall be determined pursuant to 5:70-2.9 of the Uniform Fire Code and shall be amended to be as follows:

Type 1	\$54
Type 1 (annual)	\$500
Type 2	\$214
Type 3	\$427
Type 4	\$641

\*\*\*\*

- d. Additional Fees for ~~Weekend and Holiday~~ inspections outside normal business hours for the Fire Prevention Office. In addition to the fees set forth above, there shall be an additional fee of ~~\$70.40~~ per hour or any part thereof with a minimum of two hours, for any event subject to inspections conducted outside of normal business hours of the Fire Prevention Office. ~~or on any Saturday, Sunday or Township holiday.~~

**Section 2.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 3.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 4.** This ordinance shall take effect immediately upon final passage and publication as required by law.

\*\*\*\*\*

**ORDINANCE 537-24  
AN ORDINANCE CONCERNING COMMERCIAL CANVASSERS, SOLICITORS AND PEDDLERS AND  
AMENDING SECTION 4-3 OF THE TOWNSHIP CODE**

**BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Chapter 4 of the Township Code entitled "General Licensing" is hereby supplemented and amended as follows:

**Section 1.** Paragraph "d" entitled "Permit Fee" in Section 4-3 of the Township Code entitled "Canvassers, Solicitors, and Peddlers" is hereby amended to read as follows:

**"4-3 CANVASSERS, SOLICITORS, AND PEDDLERS.**

**4-3.1 Commercial Canvassers, Solicitors and Peddlers.**

d. *Permit Fee; Term.* Each applicant for a permit shall pay the fee of ~~twenty (\$20.00) dollars~~ established by the Township by resolution for an annual permit. In the case of a firm or corporation, a permit shall be required for each individual who is to conduct such activities. The permit shall expire on December 31 of each year, and no permit fee shall be prorated for part of a year.

**Section 2.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 3.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section, or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 4.** This ordinance shall take effect immediately upon final passage and publication as required by law.

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**ORDINANCE 538-24  
AN ORDINANCE ABOLISHING THE COMMUNICATIONS ADVISORY COMMITTEE AND REPEALING  
SECTION 2-38 OF THE TOWNSHIP CODE**

**WHEREAS**, the Township Committee is creating several new committees that will perform the functions that were previously performed by the Communications Advisory Committee

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the

County of Morris, New Jersey, that Chapter 2 of the Township Code entitled "Administration" is hereby amended as follows:

**Section 1.** Section 2-38 entitled "Communications Advisory Committee" is hereby repealed in its entirety.

**Section 2.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 3.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 4.** This ordinance shall take effect immediately upon final passage and publication as required by law.

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**RESOLUTION 24-148  
APPROVAL AND RELEASE OF MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approved and release the Township Committee Minutes of May 8, 2024.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves May 8, 2024, Executive Session Meeting Minutes as redacted by the Township Attorney.

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**RESOLUTION 24-149  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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**RESOLUTION 24-150  
AUTHORIZATION TO CONDUCT BLOCK PARTY- SKYLINE RIDGE DRIVE**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill does hereby approve the request for a block party on Nottingham/Dogwood on Saturday, May 25<sup>th</sup>, 2024, from 1:00 p.m. until 9:00 p.m., with a rain date of May 26<sup>th</sup>, as noted in an email received on May 7, 2024.

**BE IT FURTHER RESOLVED** that the Township Committee does hereby approve the request for the road closure(s) with the provision that barricades are obtained from the Department of Public Works.

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**RESOLUTION 24-151  
IN GRADE ADVANCEMENT - NOVOTNY**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, does hereby approve the grade advancement of Officer Richard Novotny to Officer Grade V, effective May 1, 2024, at an annual salary of \$91,396.00.

**BE IT FURTHER RESOLVED**, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

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**RESOLUTION 24-152  
IN GRADE ADVANCEMENT - MCAVOY**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, does hereby approve the grade advancement of Officer Sidney McAvoy to Officer Grade XI, effective June 8, 2024, at an annual salary of \$55,632.00.

**BE IT FURTHER RESOLVED**, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

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**RESOLUTION 24-153  
IN GRADE ADVANCEMENT - GERESI**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, does hereby approve the grade advancement of Officer Christopher Geresi to Officer Grade VI, effective June 1, 2024, at an annual salary of \$85,435.00.

**BE IT FURTHER RESOLVED**, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

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**RESOLUTION 24-154  
LIMITED BREWERY OFF-PREMISES APPLICATION [OAKFLOWER BREWERY]**

**WHEREAS**, OAKFLOWER BREWERY has submitted an Alcoholic Beverage Control Application to the State of New Jersey for a limited brewery off-premises event for Bernards Chamber of Commerce Spring 2024 Wrestling Match to be held on June 1, 2024, from 6:00-10:00pm at Long Hill Township Community Center at 1229 Valley Road, Stirling; and

**WHEREAS**, Officer in Charge approval is subject to the review of the application and that there is no objection granting a limited brewery off-premises application to be issued to the applicant to sell alcoholic beverages at the affair to be held on the date and premises noted, subject to, however, the following conditions:

1. The consumption of alcoholic beverages shall be restricted to the area as outlined in the site plan supplied with the application. No alcoholic beverages shall be possessed or consumed in any area not designated on this site plan.
2. No person under the age of 21 shall be served alcoholic beverages. OAKFLOWER BREWERY staff shall be responsible for verifying the ages of those patrons who wish to consume alcoholic beverages and monitor the area to prevent "hand off's."
3. No person assumed to be under the influence of alcohol shall be served, permitted to walk, or allowed to drive from 1229 Valley Road, or the designated area.
4. Alcoholic beverages shall only be served and/or consumed between the hours of 6:00pm and 10:00pm on June 1, 2024

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. The Township Committee, the licensing authority of the municipality, has no objection to the granting of a limited brewery off-premises application subject to the approval of the Officer in Charge as well.



2. The Township Clerk is hereby authorized to approve the municipal certification on the application and submit to NJ ABC electronically.

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**RESOLUTION 24-155**

**APPROVING SPECIAL EVENT LICENSE – LONG HILL TWP PBA 322 – PRO WRESTLING EVENT**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, Officer in Charge, and Director of DPW, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-24-16 for the “Sponsor” Long Hill Twp PBA 322, for their Special Event Pro Wrestling Event to be held June 1, 2024 from 6:00pm – 11:00pm.

**BE IT FURTHER RESOLVED** that based on the recommendation of the Police Department that alcoholic beverage be allowed at the event in accordance with Long Hill Township Code 11-2.5, et.sec.

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**RESOLUTION 24-156**

**2024 TEMPORARY BUDGET**

**WHEREAS**, 40A:4-19 Local Budget Act provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2024 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following increase to the 2024 temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

**2024 Increase to the Temporary Budget:**

<b>GENERAL ADMIN</b>		
SALARY & WAGES		8,200.00
OTHER EXPENSES		40,000.00
	-	
<b>MIS - MANAGE INFO SYSTEM</b>		
OTHER EXPENSES		25,000.00
	-	
<b>MUNICIPAL CLERK</b>		
SALARY & WAGES		16,000.00
OTHER EXPENSES		0.00
<b>FINANCE</b>		
SALARY & WAGES		13,000.00
OTHER EXPENSES		5,000.00
	-	
<b>TAX COLLECTION</b>		
SALARY & WAGES		8,000.00
OTHER EXPENSES		0.00
	-	
<b>TAX ASSESSOR</b>		
SALARY & WAGES		4,000.00
OTHER EXPENSES		0.00
	-	
<b>LEGAL SERVICES</b>		
OTHER EXPENSES		10,000.00
	-	
<b>PROSECUTOR</b>		
OTHER EXPENSES		3,000.00

PLANNING	-	-
SALARY & WAGES		1,000.00
OTHER EXPENSES		3,000.00
BD OF ADJUSTMENT	-	-
SALARY & WAGES		1,000.00
OTHER EXPENSES		2,000.00
ZONING		
SALARY & WAGES		12,000.00
OTHER EXPENSES		0.00
ENGINEERING		
SALARY & WAGES		0.00
OTHER EXPENSES		15,000.00
ENVIRONMENTAL		
SALARY & WAGES		500.00
OTHER EXPENSES		0.00
SHADETREE		
SALARY & WAGES		500.00
OTHER EXPENSES		5,000.00
BUILDINGS & GROUNDS		
OTHER EXPENSES		30,000.00
INSURANCE GENERAL		
OTHER EXPENSES		0.00
INSURANCE- WORKERS COMP		
OTHER EXPENSES		0.00
INSURANCE- HEALTH		
OTHER EXPENSES		200,000.00
POLICE		
SALARY & WAGES		140,000.00
OTHER EXPENSES		30,000.00
POLICE CAR		
OTHER EXPENSES		0.00
AID TO FIRE COMPANIES		
OTHER EXPENSES		10,000.00
MUNICIPAL COURT		
SALARY & WAGES		14,000.00
FIRE PREVENT. INSPECTOR		
SALARY & WAGES		7,000.00
OTHER EXPENSES		0.00
FIRE HYDRANT		13,000.00
EMERGENCY MANAGEMENT		

SALARY & WAGES	2,000.00
OTHER EXPENSES	0.00
STREETS & ROADS	
SALARY & WAGES	90,000.00
OTHER EXPENSES	50,000.00
-	-
FLEET MAINTENANCE	-
OTHER EXPENSES	10,000.00
-	-
GARBAGE DISPOSAL	-
OTHER EXPENSES	20,000.00
SANITARY LANDFILL	
OTHER EXPENSES	50,000.00
HEALTH & WELFARE	
OTHER EXPENSES	17,000.00
COMMUNITY SERVICES	
SALARIES & WAGES	6,000.00
OTHER EXPENSES	0.00
PARKS & PLAYGROUNDS	
SALARY & WAGES	15,000.00
OTHER EXPENSES	0.00
CELEBRATION - PUB. EVENT	
OTHER EXPENSES	0.00
DRIVERS - SENIORS	
SALARY & WAGES	2,000.00
CONSTRUCTION	
SALARY & WAGES	19,000.00
OTHER EXPENSES	0.00
ELECTRICITY	
OTHER EXPENSES	15,000.00
TELEPHONE	
OTHER EXPENSES	5,000.00
NATURAL GAS	
OTHER EXPENSES	2,000.00
-	-
GASOLINE/DIESEL FUEL	-
OTHER EXPENSES	20,000.00
HEATING FEUL	
OTHER EXOENSES	1,000.00
WATER	
OTHER EXPENSES	3,000.00

<b>STREET LIGHTING</b>	
<b>OTHER EXPENSES</b>	<b>5,000.00</b>
<b>PERS - PENSION</b>	
<b>OTHER EXPENSES</b>	<b>0.00</b>
<b>SOCIAL SECURITY- FICA</b>	
<b>OTHER EXPENSES</b>	<b>45,000.00</b>
<b>PFRS - PENSION</b>	
<b>OTHER EXPENSES</b>	<b>0.00</b>
<b>PUBLIC LIBRARY</b>	
<b>OTHER EXPENSES</b>	<b>250,000.00</b>

**Total General Operations: 1,243,200.00**

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