



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
Wednesday, December 11, 2024
6:30PM OPEN SESSION, CLOSED SESSION TO FOLLOW**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.gov on the Monday preceding the meeting.

The December 11, 2024, Township Committee Meeting will be conducted in person at Long Hill Township Municipal Court is located at 915 Valley Road, Gillette.

To participate through Zoom webinar:

<https://us02web.zoom.us/j/88665405317?pwd=yhD75Mq3RYRqfACbGLZO5Ev1IOJ6HE.1>

Or Telephone: +1 929 436 2866

Webinar ID: 886 6540 5317 Passcode: 139283

To watch on website please visit: <http://longhillnj.gov/LHT-TV.html>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

1. STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

2. CALL MEETING TO ORDER:

3. PROCLAMATION / PRESENTATIONS

- Historic Site Survey

24-290 2024 LONG HILL TOWNSHIP HISTORIC SITE SURVEY

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 24-290 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

4. CONSENT AGENDA RESOLUTIONS:

Resolution No. 24-292 – 24-310 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

24-291 APPROVAL AND RELEASE OF MINUTES

24-292 APPROVING PAYMENT OF BILLS

24-293 2024 REFUND FOR 4TH QUARTER DUPLICATE ONLINE TAX PAYMENTS

24-294 2024 REFUND FOR 4TH QUARTER TAX OVERPAYMENT

24-295 AUTHORIZING REDEMPTION OF MUNICIPAL LIEN - 23-00002

- 24-296 ACCEPTING RESIGNATION – BUCKLEY
- 24-297 IN GRADE ADVANCEMENT – ENGEL
- 24-298 IN GRADE ADVANCEMENT – PLACE
- 24-299 IN GRADE ADVANCEMENT – JARAMILLO
- 24-300 AMENDING APPOINTMENTS TO BOARDS AND COMMITTEES
- 24-301 REQUEST TO RESTORING MUNICIPAL RELIEF FUND
- 24-302 APPOINTING POLICE OFFICER TRAINEE – DEBIASSE
- 24-303 APPOINTING POLICE OFFICER TRAINEE – LOMBARDO
- 24-304 APPOINTING POLICE OFFICER TRAINEE – TENTEN
- 24-305 APPOINTING PROBATIONARY POLICE OFFICER – RODRIGUEZ
- 24-306 RESOLUTION SUPPORTING AMENDMENT OF THE FAIR HOUSING ACT (FHA) AS PROPOSED BY THE NEW JERSEY INSTITUTE OF LOCAL GOVERNMENT ATTORNEYS (NJILGA)
- 24-307 AUTHORIZING TRANSFER OF FUNDS
- 24-308 AUTHORIZING RELEASE OF PERFORMANCE BOND AND ACCEPT MAINTENANCE BOND – NJDOT MUNICIPAL AID POPLAR DRIVE ROAD IMPROVEMENTS
- 24-309 APPOINTING PROBATIONARY LABORER – VILLARD
- 24-310 RESOLUTION AUTHORIZING AGREEMENT WITH FILE BANK FOR RECORDS MANAGEMENT AND DIGITIZATION THROUGH KEYSTONE COOPERATIVE PURCHASING

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 24-291 through 24-310 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

5. LIAISON REPORTS:

6. ADMINISTRATOR'S REPORT:

7. DISCUSSION:

8. OLD/NEW BUSINESS:

9. ANNOUNCEMENTS:

10. MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter - Comments and remarks will be limited to 3 Minutes

1. EXECUTIVE SESSION / ADJOURNMENT

24-311 EXECUTIVE SESSION

- Personnel
- Contract Negotiation – RFP – LHTV, HR Consultant, NJ Transit

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 24-311 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

Millington, NJ 07946

David & Alice Le Clair \$3,304.43
360 Chestnut St.
Stirling, NJ 07980

Steven & Deborah Michenfelder \$3,331.43
36 Land St.
Gillette, NJ 07933

Cliff Chang \$2,651.71
36 Gates Ave.
Gillette, NJ 07933

**RESOLUTION 24-294
2024 REFUND FOR 4TH QUARTER TAX OVERPAYMENT**

WHEREAS, the following accounts were paid on or before 11/1/2024.

| | | |
|------------------------|-----------------------------------|-------------------|
| BL 11603 L 17 | 310 Main Ave., Reddan | \$.98 |
| BL 11803 L 9.67 | 186 Greenwood Dr., Gerardo | \$69.50 |
| BL 12203 L 27 | 7 Vickies Pl., Zaffarese | \$30.27 |
| BL 14202 L 31 | 20 Lupine Way, Kedra | \$2,459.30 |
| Total | | \$2,560.05 |

WHEREAS, a wire payment was made by Corelogic on 11-6-24, creating an overpayment for the 4th quarter taxes.

NOW, THEREFORE TO BE RESOLVED, the Tax Collector has verified the payments received and the Finance Director is hereby authorized to refund Corelogic Centralized Refunds \$2,560.05.

**Make check payable to:
Corelogic Centralized Refunds
PO Box 9202
Coppell, TX 75019**

**RESOLUTION 24-295
AUTHORIZING REDEMPTION OF MUNICIPAL LIEN - 23-00002**

WHEREAS, funds have been remitted by GETRO MACENO to redeem Municipal Tax Sale Certificate #23-00002 for Block 13507 Lot 13, DAUGHERTY held by TOWNSHIP OF LONG HILL, assessed in the name SANVEST HOLDING INC./AJ SANTYE, and the Township Committee must approve the redemption of the certificate.

WHEREAS, GETRO MACENO is the outside Lienholder of prior Certificate #22-00002 for BL 13507 Lot 13, DAUGHERTY assessed in the name SANVEST HOLDING INC./AJ SANTYE. A lien struck off to an outside lien holder or municipality in 2023 is superior or paramount to a lien sold to an outside lien holder in 2022. The purchaser of the 2022 lien has the right to redeem the 2023 lien because it holds the older lien.

WHEREAS, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

NOW, THEREFORE BE IT RESOLVED by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Mayor and Clerk are hereby authorized to cancel the record.

**RESOLUTION 24-296
ACCEPTING RESIGNATION – BUCKLEY**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill accepts the resignation of John Buckley as Truck Driver/Laborer Class 4 effective November 29, 2024.

**RESOLUTION 24-297
IN GRADE ADVANCEMENT – ENGEL**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Public Safety Director Michael Peoples, does hereby approve the grade advancement of Officer Brian Engel to Officer Grade V, effective December 1, 2024, at an annual salary of \$100,108.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

**RESOLUTION 24-298
IN GRADE ADVANCEMENT – PLACE**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Public Safety Director Michael Peoples, does hereby approve the grade advancement of Officer Kyle Place to Officer Grade VI, effective January 9, 2025, at an annual salary of \$96,671.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

**RESOLUTION 24-299
IN GRADE ADVANCEMENT – JARAMILLO**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Public Safety Director Michael Peoples, does hereby approve the grade advancement of Officer David Jaramillo to Officer Grade X, effective January 9, 2025, at an annual salary of \$69,909.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

**RESOLUTION 24-300
AMENDING APPOINTMENTS TO BOARDS AND COMMITTEES**

BE IT RESOLVED by the Township Committee of the Township of Long Hill accepts the following resignations:

Traffic Advisory Committee

Resignation – Joanna Askey

**RESOLUTION 24-301
REQUEST TO RESTORING MUNICIPAL RELIEF FUND**

WHEREAS the State FY 2025 Appropriations Act eliminated a \$150 million municipalities category known as the "Municipal Relief Fund;" and

WHEREAS the elimination of the Municipal Relief Fund would otherwise be reflected in municipal budgets in the Spring of 2025; and

WHEREAS State aid reductions will exacerbate the impact of inflation and State mandates as more particularly set forth in the attached letter from Senator Bucco to Governor Murphy:

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE TOWNSHIP OF LONG HILL, that the Governor is requested to propose fully restoring \$150 million of aid for the Municipal Relief Fund in the State budget he next presents to the Legislature and allow municipalities to anticipate the aid as part of their CY 2025 budgets.

BE IT FURTHER RESOLVED, the Municipal Clerk shall immediately transmit a copy of this resolution to the Governor.

**RESOLUTION 24-302
APPOINTING POLICE OFFICER TRAINEE – DEBIASSE**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey as follows:

1. Upon the advice and recommendation of Public Safety Director Michael Peoples, that Christopher J. DeBiasse be appointed as Police Officer Trainee
2. This appointment shall be effective on January 13, 2025, at an annual salary of \$35,000.
3. Upon graduation from the Police Academy in June of 2025, Mr. DeBiasse will receive a probationary salary of \$56,529.00.

**RESOLUTION 24-303
APPOINTING POLICE OFFICER TRAINEE – LOMBARDO**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey as follows:

1. Upon the advice and recommendation of Public Safety Director Michael Peoples, that Tyler Lombardo be appointed as Police Officer Trainee
2. This appointment shall be effective on January 13, 2025, at an annual salary of \$35,000.
3. Upon graduation from the Police Academy in June of 2025, Mr. Lombardo will receive a probationary salary of \$56,529.00.

**RESOLUTION 24-304
APPOINTING POLICE OFFICER TRAINEE – TENTEN**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey as follows:

1. Upon the advice and recommendation of Public Safety Director Michael Peoples, that Nina Tenten be appointed as Police Officer Trainee
2. This appointment shall be effective on January 13, 2025, at an annual salary of \$35,000.

- 3. Upon graduation from the Police Academy in June of 2025, Ms. Tenten will receive a probationary salary of \$56,529.00.

**RESOLUTION 24-305
 APPOINTING PROBATIONARY POLICE OFFICER – RODRIGUEZ**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill upon the advice and recommendation of Public Safety Director Michael Peoples, that Jailene Rodriguez is hereby appointed as a Probationary Police Officer at an annual salary of \$56,529,00 effective January 13, 2025;

BE IT FURTHER RESOLVED, Ms. Rodriguezs job offer of employment shall be contingent upon successful completion of a background investigation, medical evaluation, psychological evaluation, pre-academy screening test, applicant drug test and completion of a waiver program through Morris County Public Safety Academy;

BE IT FURTHER RESOLVED, that this appointment is consistent with the P.B.A. Association Collective Bargaining Agreement.

**RESOLUTION 24-306
 RESOLUTION SUPPORTING AMENDMENT OF THE FAIR HOUSING ACT (FHA) AS PROPOSED BY
 THE NEW JERSEY INSTITUTE OF LOCAL GOVERNMENT ATTORNEYS (NJILGA)**

WHEREAS, the current standards embodied in the New Jersey Fair Housing Act (“FHA”) impose unrealistic burdens on municipalities as demonstrated by the fact that the FHA calls for the imposition of a statewide affordable housing obligation of 84,698 just for Round 4 on municipalities that issued only 99,956 Certificates of Occupancy for all housing units in the 2010-2020 period that was used to establish prospective need obligations for Round 4; and

WHEREAS, the imposition of unrealistic obligations does not advance the realistic opportunity for the construction of more affordable housing, but instead encourages opposition and litigation; and

WHEREAS, the imposition of excessive obligations disincentivizes municipalities to comply voluntarily with the Mount Laurel doctrine – an overarching goal of all three branches of government. Unrealistic housing obligations force municipalities to overdevelop with inclusionary housing, thereby causing resistance to affordable housing.

WHEREAS, compliance with the obligation proposed by the Department of Community Affairs places the cost of the obligation on the shoulders of municipal taxpayers to implement measures to address the secondary impacts of overdevelopment; and

WHEREAS, even-handed justice requires that the obligations imposed by our laws must be realistic in order to justify imposing an obligation of constitutional dimension on municipalities to create a realistic opportunity for affordable housing; and

WHEREAS, the unrealistic obligations imposed by the current laws can be easily addressed by redefining the manner in which the regional need is calculated to be faithful to a principle embodied in the FHA despite its many changes over almost forty years; and

WHEREAS, more specifically, the FHA has consistently defined the prospective need to include “a projection of housing needs based on development and growth which is *reasonably likely to occur* in a region or a municipality, as the case may be, as a result of actual determination of public and private entities” N.J.S.A. 52:27D-304 (j); and

WHEREAS, a determination of the number of new residential housing units, adjusted to remove tear down/rebuilds, represents a far more solid foundation to project “development and growth which is

reasonably likely to occur” than the FHA’s current formula, which is based on “household change,” a nebulous and undefined term; and

WHEREAS, establishing prospective need for affordable units based on 20 percent of residential housing units *actually constructed* over a prior ten-year period accords with New Jersey’s long-standing policies of empowering municipalities to cure the abuse of exclusionary zoning with traditional inclusionary zoning; and

WHEREAS, the demand for market-rate housing is a reasonable basis for determining whether and to what extent a realistic opportunity for the creation of affordable housing may exist, and the issuance of certificates of occupancy for new residential units is a reliable indicator of such demand; and

WHEREAS, a standard aimed at ensuring that the number of affordable housing units in our state will increase commensurately with the number of market units constructed will put the doctrine on a sustainable trajectory that will avoid the tendency of municipalities to oppose implementation of affordable housing obligations; and

WHEREAS, the New Jersey Institute of Local Government Attorneys (“NJILGA”) has expressed its support for an amendment to the FHA by which “development and growth which is *reasonably likely to occur*” would be based upon the net number of new housing units constructed over each ten-year period for which the state’s affordable housing rounds are established; and

WHEREAS, for the above reasons, the [type of governing body] of [name of municipality] has determined that its prospective need, and the prospective need for all New Jersey municipalities for the fourth round and all future rounds of affordable housing obligations, should be calculated using NJILGA’s proposed net housing unit based on certificates of occupancy as a methodology rather than the current FHA methodology based on “household change;”

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Long Hill, in the County of Morris, and State of New Jersey, that the New Jersey Legislature is hereby requested to enact the amendment to the Fair Housing Act that has been recommended by the New Jersey Institute of Local Government Attorneys; and

AND BE IT FURTHER RESOLVED, that the Clerk of the Township of Long Hill is also hereby directed to send a copy of this signed, dated Resolution within five (5) days after its adoption, by mail and email to the following additional listed persons and entities:

New Jersey Institute of Local Government Attorneys
P.O. Box 5389
Clinton, New Jersey 08809
Attention: J. Peter Jost, Esq.
Executive Director
jpeter@jpjlegal.com

**RESOLUTION 24-307
AUTHORIZING TRANSFER OF FUNDS**

WHEREAS, there appears to be insufficient funds in the following accounts to meet the demands thereon for the balance of the Current Budget Year; and

WHEREAS, there appears to be a surplus in the following accounts, over and above the demand necessary for the balance of the Current Year;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provision R.S. 40A:4-58, part of the surplus in the account heretofore mentioned be and the same is hereby transferred to the account mentioned as being insufficient, to meet the current demands, and

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized and directed to make the following transfers:

| ACCOUNT | TRANSFER FROM | TRANSFER TO |
|-----------------------------|----------------------|--------------------|
| Administration (OE) | \$8,700.00 | |
| Administration (SW) | | \$8,800.00 |
| Municipal Clerk (OE) | 5,000.00 | |
| Municipal Clerk (SW) | | 2,350.00 |
| Finance Administration (SW) | | 3,450.00 |
| Finance Administration (OE) | 800.00 | |
| Tax Collector (SW) | | 8,800.00 |
| Tax Collector (OE) | 5,000.00 | |
| Prosecutor (OE) | 4,800.00 | |
| Tax Assessor (SW) | | 1,200.00 |
| Tax Assessor (OE) | 1,200.00 | |
| Zoning (SW) | | 1,300.00 |
| Zoning (OE) | 450.00 | |
| Municipal Court (SW) | | 50.00 |
| Engineering (SW) | 4,800.00 | |
| Public Defender (OE) | 4,000.00 | |
| Engineering (OE) | | 15,000.00 |
| Health Benefit Waiver (OE) | 9,000.00 | |
| Water (OE) | | 2,800.00 |
| Roads (SW) | | 28,000.00 |
| Roads (OE) | 28,000.00 | |
| Aid to fire Companies (OE) | | 10,000.00 |
| Health Benefits (OE) | 20,000.00 | |
| Township Committee (OE) | 10,000.00 | |
| Emergency Management (SW) | 4,800.00 | |
| Recreation (SW) | | 25,500.00 |
| Senior Driver (SW) | 2,000.00 | |
| Social Security (OE) | | 27,000.00 |
| Police (SW) | 34,200.00 | |
| Garbage (OE) | | 4,000.00 |
| PEOSHA (OE) | 4,000.00 | |
| Construction Code (SW) | | 3,500.00 |
| Construction Code (OE) | 4,000.00 | |
| Fleet Maintenance (OE) | | 5,000.00 |
| Sanitary Landfill (OE) | | 6,000.00 |
| Community Services (SW) | | 7,000.00 |
| Telephone (OE) | | 6,000.00 |
| DCRP (OE) | 5,000.00 | |
| Electric (OE) | 10,000.00 | |

Totals \$165,750.00 \$165,750.00

**RESOLUTION 24-308
AUTHORIZING RELEASE OF PERFORMANCE BOND AND ACCEPT MAINTENANCE BOND –
NJDOT MUNICIPAL AID POPLAR DRIVE ROAD IMPROVEMENTS**

WHEREAS, the Township Engineer has confirmed the acceptance and completion of the NJDOT Municipal Aid Poplar Drive Road Improvement Project by American Asphalt and Trucking LLC; and

NOW, THEREFORE, BE IT RESOLVED the Municipal Clerk is authorized to release performance bond #GM237034 and accept maintenance bond GM237034-M.

**RESOLUTION 24-309
APPOINTING PROBATIONARY LABORER – VILLARD**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey as follows:

4. Upon the advice and recommendation of Public Works Director Al Gallo, Gilberto Favre Villard be appointed as DPW Worker Class 4, with a 6-month probationary period.
5. This appointment shall be effective on December 12, 2024, at an hourly rate of \$48,480.
3. Mr. Villard employment is contingent upon a satisfactory background check.
4. Mr. Villard will be a member of the Long Hill Public Works Association, and a copy of the Agreement shall be provided.

**RESOLUTION 24-310
RESOLUTION AUTHORIZING AGREEMENT WITH FILE BANK FOR RECORDS MANAGEMENT AND
DIGITIZATION THROUGH KEYSTONE COOPERATIVE PURCHASING**

WHEREAS, the Public Safety Director and Municipal Clerk want to utilize a records management and digitization company for police records; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5) permits the purchase of goods pursuant to a cooperative purchasing agreement without public bidding; and

WHEREAS, the Long Hill Township is a member of Keystone Cooperative Purchasing;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

1. The proposal for digitizing and storing police records totaling \$72,439.71 is hereby authorized pursuant to File Bank.
2. Public Safety Director is authorized to sign the agreement and prepare a purchase order for the above project.
3. These purchases shall be charged to budget line item(s) C-04-2022-49122-2-02246. The certification of available funds by the Chief Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

**RESOLUTION 24-311
EXECUTIVE SESSION**

- Personnel
- Contract Negotiation – RFP – LHTV & HR Consultant, NJ Transit
